




Republic of the Philippines
Department of Education
Region IV-A (CALABARZON)
DIVISION OF CAVITE
Trece Martires City



ADDENDUM

TO: Assistant Schools Division Superintendent
OIC, Office of the Asst. Schools Division Superintendent
Curriculum and Implementation Division
School Governance and Operations Division
Elementary and Secondary School Heads
All Other Concerned

FROM: 
CHERRYLOU D. DE MESA
OIC, Schools Division Superintendent

SUBJECT: **ADDENDUM TO DIVISION MEMORANDUM NO. 36 s., 2015 ENTITLED, "STRENGTHENING PAPERLESS COMMUNICATION SYSTEM IN SCHOOLS"**

DATE: July 1, 2015

With reference to Division Memorandum No. 36 s., 2015 please be informed of additional guidelines to strengthen paperless communication system in the division:

- Any District or Division activities that entails souvenir programs or invitations may be uploaded to the official facebook account of the division.
- Invitations for DepEd Cavite Personnel can be done through E-copies and sent through the official gmail accounts.
- Non-DepEd guests may be given printed copies.

This Office reiterates to conserve the resources, thus printing should be the last option.

Immediate dissemination of this Memorandum is highly desired.

/kdg