



Republic of the Philippines
Department of Education
Region IV-A (CALABARZON)
DIVISION OF CAVITE
Trece Martires City



MEMORANDUM

TO: Assistant Schools Division Superintendent
OIC-Assistant Schools Division Superintendent
Education Program/District Supervisors
Elementary/Secondary School Heads
Other Concerned Personnel

FROM: *for em alenado*
CHERRYLOU D. DE MESA
OIC-Schools Division Superintendent

SUBJECT: **Application for the Position of Senior Education Program Specialist for Planning and Research**

DATE: June 19, 2015

This Office announces the opening of application for the position of **Senior Education Program Specialist for Planning and Research (SG- 19)** with the following qualifications:

- Bachelor's Degree in Education or its equivalent and completion of academic requirements for Master's Degree relevant to the job
- At least two years of experience in education, research, development implementation or other relevant experience
- Eight hours of relevant training
- Refer to DepEd Order No. 66, s. 2007

Interested applicants should submit their portfolios to the Records Section of DepEd Division Office, Trece Martires City on or before June 25, 2015.

On-the-Job Assessment of Applicants will be on June 26, 2015, 9:00a.m. Bring laptop for the OTJ assessment tasks.

Posting and immediate dissemination of this Memorandum is desired.