

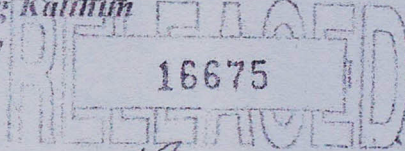
REPUBLIKA NG PILIPINAS
REPUBLIC OF THE PHILIPPINES
KAGAWARAN NG EDUKASYON
DEPARTMENT OF EDUCATION
DepEd Complex, Meralco Ave., Pasig City



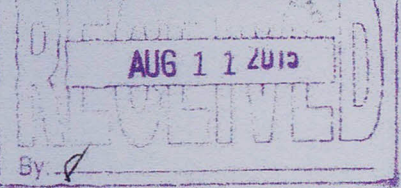
DEPARTMENT OF EDUCATION

RECORDS DIVISION

Tanggapan ng Pangalawang Katihim
Office of the Undersecretary



DEPARTMENT OF EDUCATION
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MEMORANDUM

DM-LA-2015-029

TO : REGIONAL DIRECTORS
SCHOOLS DIVISION SUPERINTENDENTS

FROM : **ATTY. ALBERTO T. MUYOT**
Undersecretary for Legal and Legislative Affairs

SUBJECT : Clarification on the Submission of Monthly Accomplishment Report on National Drug Education Program (NDEP)

DATE : 10 August 2015

This is in connection to Memorandum dated 28 May 2015 relative to the submission on monthly accomplishment report on your initiatives in the implementation of the NDEP.

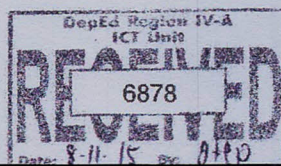
Please be informed that the submission of the accomplishment report should be made in the following manner using the enclosed template:

1. The School shall submit their accomplishment report on their initiative on the implementation of NDEP to the Division Office;
2. The Division Office shall likewise submit to the Regional Office the consolidated accomplishment report on NDEP of schools within its area;
3. The Regional Office shall submit the consolidated report of the Division Offices within the region on the implementation of NDEP to the DepEd's Health and Nutrition Center (HNC) through the following contact details: Fax number at (02) 632-9935 or email at hnc.health@yahoo.com.

Further, the submission of the accomplishment report should be every 7th day of every month in time for the submission of the Department's monthly report to the Civic Awareness Committee (CAC) of the Dangerous Drugs Board.

For your guidance and strict compliance.

ATTY. ALBERTO T. MUYOT
Undersecretary



TO: SDSS
For your appropriate
action, guidance & compliance,
please.
Paul.
And Allen!
Al Aug 2015

TO: Assistant Schools Division Superintendent
OIC, Office of the Assistant Schools Division Superintendent
Chiefs CID/SGOD
Public Schools District Supervisors
Elementary & Secondary School Heads

August 18, 2015

FOR YOUR INFORMATION, AND GUIDANCE OF ALL CONCERNED.

CHERRYLOU D. DE MESA
OIC, Schools Division Superintendent

Note: Please send the report to depedcavite.ndep@gmail.com

