




Republic of the Philippines
Department of Education
Region IV-A (CALABARZON)
DIVISION OF CAVITE
Trece Martires City



MEMORANDUM

TO: Assistant Schools Division Superintendent
OIC- Office of the Assistant Schools Division Superintendent
Public School District Supervisors of Gen. Trias and Tanza
Public Elementary & Secondary School Heads of Gen. Trias and Tanza

FROM: 
CHERRYLOU D. DE MESA
OIC, Schools Division Superintendent

SUBJECT: **DISTRIBUTION OF E-TABLETS**

DATE: June 30, 2015

Please be informed that the Provincial Government of Cavite through the Provincial ICT Office will be distributing the 3rd Batch of Electronic Tablets on July 6, 2015 at 11:00 a.m., Provincial Gymnasium, Trece Martires City, Cavite.

The recipients are all elementary and secondary teachers from municipalities of **Gen. Trias and Tanza** and are expected to bring at least (1) valid ID. Travel order shall be downloaded from the Division's official website.

In view of this, there will be no classes in all public elementary and secondary schools in Gen. Trias and Tanza. To make up for this, classes may be extended during weekdays for single shift schools or one Saturday for double shifts schools.

Participants must have lunch before coming to the venue. Snacks will be provided by the provincial government.

Immediate dissemination of this Memorandum is highly desired.