



Department of Education
Region IV-A (CALABARZON)
DIVISION OF CAVITE
Trece Martires City



August 10, 2015

DIVISION MEMORANDUM

No. 57 s. 2015

DIVISION CONDUCT OF THE TEST OF ENGLISH PROFICIENCY FOR TEACHERS (TEPT) AND PROCESS SKILLS TEST (PST) IN SCIENCE AND MATHEMATICS FOR GRADE 5 AND 6 PUBLIC SCHOOL TEACHERS

To: Assistant Schools Division Superintendent
OIC, Office of the Asst. Schools Div. Superintendent
Chiefs, CID/SGOD
Education Program Supervisors
Public Schools District Supervisors
Public Elem. /Sec. School Heads

1. The Department of Education (DepEd) through the National Education Testing and Research Center (NETRC) shall administer the **School Year (SY) 2015-2016 Test of English Proficiency for Teachers (TEPT) and Process Skills Test (PST) in Science and Mathematics to Grades 5 and 6 public school permanent teachers.**
2. The administration of TEPT and PST in Cavite Province will be on **August 16, 2015** at **Trece Martires City National High School** from 7:00am to 11:00am for the first batch and 12:00 noon to 3:00pm for the second batch (no snack break).
3. In preparation for the conduct of the test, there will be a Division Orientation on **August 11, 2015** at Amadeo Central School from 2:00pm to 5:00pm. The participants will be the Education Program Supervisors, Public Schools District Supervisors (PSDS), Principals and School Governance Operations Division (SGOD) personnel who will serve in the conduct of the test.
4. The teacher-examinees should be at the testing venue on or before 7:00am in casual attire (no sleeveless and shorts) and should bring the following:
 - a. No. 2 lead pencil
 - b. extra papers for scratch and computation purposes
5. All Grade 5 and Grade 6 teachers whose surnames starts with letter A (ABAD, LERISA) and until letter I (INAYAN, CAROL D.) shall comprise the first batch of examinees (7:00am to 11am), while continuation of the surnames under letter I starting

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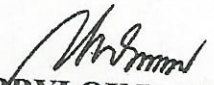
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 - b. extra papers for scratch and computation purposes
5. All Grade 5 and Grade 6 teachers whose surnames starts with letter A (ABAD, LERISA) and until letter I (INAYAN, CAROL D.) shall comprise the first batch of examinees (7:00am to 11am), while continuation of the surnames under letter I starting with IRUGIN, MA. JINKY A. until letter Z (ZULUETA, MAUREEN) shall compose the second batch of examinees (12 noon to 3:30pm).

6. Immediate dissemination of the content of this Memorandum is highly desired.


CHERRYLOU D. DE MESA
OIC, Schools Division Superintendent

Executive Committee

CHERRYLOU DE MESA
OIC, Schools Division Superintendent

DR. EDITHA M. ATENDIDO
Asst. Schools Division Superintendent

DR. DAISY Z. MIRANDA
OIC, Asst. Schools Div. Superintendent

DR. ELPIDIA B. BERGADO
Chief, CID

DR. DAISY Z. MIRANDA
Chief, SGOD

DR. EDUARDA M. ZAPANTA
EPS, Mathematics/Division Testing Coordinator

DR. ALLAIN B. AVAREZ
SEPS, School Management Monitoring & Evaluation

Room Supervisors

1. Emily R. Quintos (EPS, AralingPanlipunan)
2. Wenifreda S. Diquit (EPS, English)
3. Carmencita T. Tosco (EPS, Learning Resource)
4. Estrellita M. De Vera (EPS, Science)

Official List of Room Examiners

Room No.	Name	Designation	Municipalities
1.	Diana G. Liveta	Principal I	Trece Martires City
2.	Carolina R. Magallanes	PSDS	Indang
3.	Eva R. Malimban	Principal II	Gen. Emilio Aguinaldo
4.	Susan A. Aquino	PSDS	Alfonso
5.	Milagros H. Norcio	PSDS	Alfonso
6.	Marzela Z. Dela Cruz	PSDS	Maragondon
7.	Nancy S. Marasigan	PSDS	Silang
8.	Rowena A. Bobadilla	PSDS	Maragondon
9.	Amelita F. Buenavente	PSDS	Maragondon

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7.	Nancy S. Marasigan	PSDS	Silang
8.	Rowena A. Bobadilla	PSDS	Maragondon
9.	Amelita E. Buenavente	PSDS	GMA
10.	Cecilia C. Alvarez	PSDS	Carmona
11.	Divina A. Rosarda	PSDS	Indang
12.	Saturnino A. Hernandez	PSDS	Naic
13.	Ruperto R. Borja	Principal IV	Gen. Trias
14.	Marcos I. Ramos	PSDS	Indang
15.	Gloria R. Mojica	PSDS	Ternate
16.	Edelisa M. Catacutan	PSDS	Tanza
17.	Rea C. Famorcan	Principal III	Tanza

18. Mercedita C. Villanueva	Principal II	Kawit
19. Gerardo M. Umali	PSDS	Noveleta
20. Anacleto B. Incognito	PSDS	Tagaytay City
21. Joel O. Peregrino	PSDS	Tagaytay City
22. Glenda A. Recto	Principal II	Gen. Trias
23. Merle A. Baybay	PSDS	Rosario
24. Ma. Elizabeth Mira	Principal I	Silang
25. Elsa O. De Leon	PSDS	Naic
26. Mary Ann M. Batino	PSDS	Magallanes
27. Eleuteria M. Pasiolan	PSDS	Silang
28. Amelita P. Peñalba	PSDS	Amadeo
29. Aristotle Alvarez	Principal III	Rosario
30. Ma. Victoria B. Maligayo	PSDS	Mendez
31. Ma. Nonita S. Alarca	Principal III	Silang

Support Staffs

1. Mary Ann B. Gatpandan (EPS II SOCMOB, SGOD)
2. Norie Vasquez (Personnel)

References:

DepEd Order: (Nos. 9, s. 2015; 53, s. 2003)

DepEd Memorandum No. 75, s. 2015