

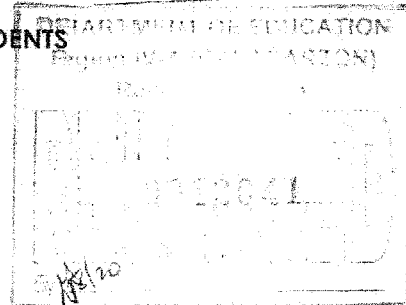
MEMORANDUM

TO : ALL SCHOOLS DIVISION SUPERINTENDENTS
 ALL PUBLIC SCHOOL PRINCIPALS
 ALL PUBLIC SCHOOL TEACHERS
 ALL CONCERNED

FROM : *[Signature]*
 DIOSDADO M. SAN ANTONIO
 Director I

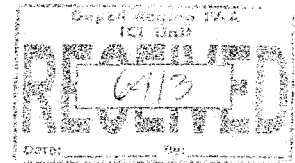
SUBJECT : VERIFICATION AND FOLLOW-UP OF STATUS OF COMPLAINTS AND
 CASES AGAINST TEACHING AND TEACHING RELATED DEPED
 PERSONNEL IN THE DIVISION AND REGIONAL OFFICE

DATE : AUG 18 2015



To protect the integrity and confidentiality of investigation of complaints and cases and pursuant to Section 9 of Republic Act No. 4670, otherwise known as the Magna Carta for Public School Teachers, in relation to Section 21 Paragraph (a) of DepEd Order 49, s. 2006, also known as the Revised Rules of Procedure of the Department of Education in Administrative Cases, only the following persons are allowed to inquire regarding the status of complaint/s or case/s filed before this Office:

- Complainant (s)
- Respondent (s)
- Counsel for Respondent (s)/Complainant(s)
 (with formal Entry of Appearance)
- Representative for Respondent(s) / Complainant(s)
 (with Special Power of Attorney (SPA))



To give due time to recover records and in order to properly respond to inquiries on status of complaints and cases; the above named parties may personally visit the Division Office or Regional Office where the case/complaint is pending investigation.

Alternatively, they may submit a letter or email request to the Legal Section of the Division Office or Legal Unit of the Regional Office regarding the same and thereafter a reply shall be transmitted within a reasonable time and sent to the address or email address indicated in the complaint/answer /pleadings of the requesting complainant/respondent/counsel.

The Legal Unit/ Section of this Region and Division Offices are directed to abide by this Memorandum.

STRICT COMPLIANCE IS HEREBY ENJOINED.