



Republic of the Philippines  
Department of Education  
Region IV-A (CALABARZON)  
**DIVISION OF CAVITE**  
Trece Martires City




August 3, 2015

**DIVISION MEMORANDUM**  
**NO. 056 s. 2015**

To: Assistant Schools Division Superintendent  
Chiefs, CID/ SGOD  
Education Program Supervisors  
Public Schools District Supervisors  
Elementary/ Secondary School Heads  
All Concerned

**SCHOOL LEADERS' ENHANCEMENT PROGRAM**

1. In view of the DepEd's thrust of providing competent school heads in the public education sector, this Division will conduct the SCHOOL LEADERS' ENHANCEMENT PROGRAM on September 8-11, 2015 from 8:00- 5:00 p.m. at Governor Ferrer Memorial National High School (Main), Gen. Trias, Cavite.
2. The Program aims to:
  - a.) equip the school leaders with the important know- hows that will help them effectively carry out their duties and responsibilities,
  - b.) orient and prepare the participants on the current demands of work in the public school, and
  - c.) acquaint them of the 21<sup>st</sup> Century Leadership/ Managing skills essential to school governance.
3. A training fee of One Thousand Pesos (₱1,000) will be charged to each participant to cover expenses on foods and other expenses relative to the conduct of the training program. It can be sourced from local funds/ MOOE subject to usual auditing and accounting procedures.
4. Interested parties may send in their names at the School Governance and Operations Division (SGOD)- HRD, DepEd- Division Office, Trece Martires City on or before August 24, 2015.
5. Immediate dissemination of this Memorandum is desired.

  
**CHERRYLOU D. DE MESA**  
OIC, Schools Division Superintendent