



Republic of the Philippines
DEPARTMENT OF EDUCATION
Region IV-A CALABARZON
DIVISION OF CAVITE
Trece Martires City



September 4, 2015

DIVISION MEMORANDUM
NO. 064 S. 2015

2015 DIVISION CELEBRATION OF WORLD TEACHERS' DAY

TO : Assistant Schools Division Superintendent
OIC- Assistant Schools Division Superintendent
Chief, Curriculum Implementation Division
Chief, School Governance and Operations Division (SGOD)
Education Program Supervisors
Public School District Supervisors
School Governance and Operations Division Personnel
Heads, Public Elementary and Secondary Schools
Elementary and Secondary Teachers
All Concerned

1. In consonance with Presidential Proclamation No. 242 signed by President Benigno S. Aquino III on August 24, 2011 declaring the period from September 5 to October 5 of every year as "*National Teachers' Month*" and to the designation of October 5 as "*World Teachers' Day*" (WTD) by United Nations Education, Scientific and Cultural Organization (UNESCO), the Department of Education-Division of Cavite will culminate NTM and WTD on **September 29, 2015 at Maranatha Sports Complex, Malagasang II, Imus City, Cavite.**
2. The objectives of this event are to provide venue in honoring teachers' nobleness and altruism and forge strong camaraderie among Cavite Province. Likewise, the event will showcase the talents and skills of teachers.
3. The participants of the event are the following:
 - a. One (1) OIC, Schools Division Superintendent;
 - b. One (1) Assistant Schools Division Superintendent;
 - c. One (1) OIC, Office of the Schools Division Superintendent/ Chief, SGOD;
 - d. One (1) Chief, Curriculum Implementation Division;
 - e. Eleven (11) Education Program Supervisors;
 - f. Thirty-two (32) Public Schools District Supervisors;
 - g. Twelve (12) SGOD Personnel;
 - h. Two hundred sixty-seven (267) School Principals;
 - i. One hundred ninety-one (191) Head Teachers;
 - j. Thirty-nine (39) Alternative Learning System (ALS) Personnel;
 - k. Five thousand four hundred forty-seven (5,447) elementary teachers;
 - l. Three thousand six hundred forty-four (3,644) secondary teachers;
 - m. Twenty-five (25) SPED Teachers
 - n. LSB and Substitute Teachers

4. Registration will be done per municipality by the Municipal Teachers' Association President using a template (See Enclosure 1). Use continuous numbering for the purpose of the raffle draw.
5. The following contests will be conducted in every municipality from September 7 and the awarding will be held during the culmination day. Contests are open to teaching personnel only.
 - a. Essay Writing Contest
 - b. Poster-Making Contest
 - c. Photography Contest
 - d. Search for Huwarang Guro 2015
 - e. The Voice (Teachers' Edition)
 - f. Sports Competition (basketball and volleyball)
6. The contests mechanics are the following:
 - a. Essay Writing Contest
 - The title of the essay is "*We are Teachers, We Shape the Future, We Build the Nation*".
 - Entry must be in English language
 - Essay can be no longer than 500 words;
 - Essay format: Use letter size paper, Title – Arial (14), Paragraphs – Arial (11), double space
 - Criteria for Judging

Creativity and originality	40%
Structure and organization	30%
Adherence to topic	10%
Grammar	10%
Wow factor	<u>10%</u>
	100%
 - Submit your entry to the Municipal Teachers Association President together with your name, school and municipality
 - There will be 1 winner per municipality
 - 19 winners must have an attestation of the Municipal Teachers' Association Presidents as authentic work of the author/writer.
 - There will be 3 grand winners (1st, 2nd, 3rd) for the Division level contest
 - b. Poster-Making Contest
 - The poster must illustrate and emphasize the best about being a teacher
 - The teacher must give title to the poster entry
 - Use ¼ illustration board (white background, landscape layout)
 - The contestant can use the following coloring materials: oil pastel, crayons, oil, acrylic, markers, water color
 - Criteria for judging

Creativity	40%
Originality	30%
Relevance to the celebration	<u>30%</u>
	100%
 - Submit your entry to the Municipal Teachers' Association President together with your name, poster title, school and municipality
 - There will be 1 winner per municipality
 - There will be 3 grand winners (1st, 2nd, 3rd) for the Division level contest

c. Photography Contest

- Submit your best photo depicting teacher's work in school
- Print your photo in a 8.5 by 11 or A4 photo paper (8R size)
- Submit the hard copy of your photo to the Municipal Teachers Association President together with your name photo title, school name and municipality
- All photos will be posted during the culmination and will be judged by a panel based on the following criteria:

Relevance to the celebration	25%
Creativity	25%
Photography Technique	25%
Overall impact	<u>25%</u>
	100%

- There will be 1 winner per municipality
- There will be 3 grand winners (1st, 2nd, 3rd) for the Division level contest

d. Search for Huwarang Guro 2015

- This search wants to recognize the hardwork, selflessness and commitment of public school teacher to the profession
- School head and co-teachers can nominate the best teacher in their school. (See Enclosure 2)
- A nominee must be
 - ✓ a classroom teacher for at least 3 years;
 - ✓ has not been awarded by any Division, Regional or National recognitions;
 - ✓ must have an exemplary morality and integrity both in personal and professional life;
 - ✓ must have significant achievements or services that contribute to the development of students, co-workers and the school as well;
 - ✓ a model of selfless service to school and community.
- Supporting documents are the following:
 - ✓ Personal Data Sheet
 - ✓ CB PAST for the last 3 years
 - ✓ 3 Testimonials (from 2 co-teachers and school head)
 - ✓ Documentation of Intervention Project which the teacher spearheaded and has direct impact to improve teaching-learning process
 - ✓ Photocopy of Certification / documentation of community services certified by LGU official
- Judges / evaluators of Huwarang Guro nominees in the municipality are the President of Teachers Association in schools
- There should be 1 recipient of the award per municipality

e. The Voice (Teachers' Edition)

- 1 contestant per municipality
- There will be 3 winners (1st, 2nd, 3rd)

Criteria for Judging

• Voice Quality	30%
• Timing	30%
• Stage Presence	30%
• Audience Impact	<u>10%</u>
	100%

f. Sports Competition


- There will be three (3) events to be strictly participated by selected teachers from Cavite Province. The events include Basketball (Boys) and Volleyball (Boys and Girls)
- Teams will be represented by players through clustering, namely North, South, East and West. Each municipality must have a player representative for the Basketball and Volleyball events.
- The Basketball Event (Boys) must be composed of 15 players per cluster. Games will be held every Saturday starting September 19 to September 26, 2015 at Brgy. Inocencio, Trece Martires City, covered court from 8:00am to 4:00 pm. Tournament format is by round-robin eliminations, each team facing each other once, in case of tie(s) during the elimination phase, it will be decided through quotient system. The top two teams advanced to the Championship game to be held at the same venue on September 26, 2015 at 1:00 pm.
- The Volleyball Event (Boys) must be composed of 12 players per cluster. Tournament format is by Knock-out eliminations that will start on September 19, 2015 from 8:00 am to 12:00 n.n at Amore Gymnasium, Trece Martires City. Championship game will immediately follow after the Knock-out eliminations to be held at the same venue and date.
- The Volleyball Event (Girls) must be composed of 12 players per cluster. Tournament format is by Knock-out eliminations that will start on September 26, 2015 from 8:00 am to 12:00 n.n at Amore Gymnasium, Trece Martires City. Championship game will immediately follow after the Knock-out eliminations to be held at the same venue and date.
- Schedule of Games is attached as (Enclosure 3).

7. All teachers shall wear T-shirt with color varies per municipality.

8. Food and travel expenses to this event shall be charged against local/ school funds subject to the usual accounting and auditing rules and regulations.

9. For information, contact Social Mobilization secretariat nos: 0921- 633-3522 or 0998- 973-7678.

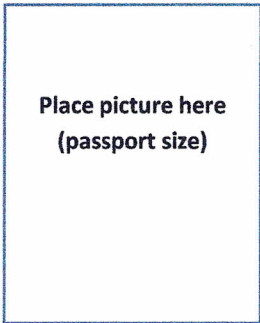
10. Immediate and wide dissemination of this Memorandum is desired.


CHERRYLOU D. DE MESA
OIC-Schools Division Superintendent

SCHOOL NAME: _____

[illegible]

SEARCH FOR HUWARANG GURO 2015



A. Nomination Form

Please fill out this form completely. Write legibly or have it typewritten.

NOMINEE'S INFORMATION

Name: _____ Nickname: _____
Birthday: _____ Mobile Number: _____
School: _____ Municipality: _____
Position: _____ Length of Service: _____
Highest Educational Attainment: _____
Field of Specialization: _____

NOMINATOR'S INFORMATION (nominator can be School Head, Department Head, Head Teacher or co-teacher)

Name: _____
Position: _____
Mobile Number: _____

In less than 500 words, why do you think the nominee deserves to be Huwarang Guro 2015 awardee?
Use separate sheet if necessary.

I hereby certify that _____ is the official nominee of our school
in Search for HuwarangGuro 2015.

Signature over printed name of nominator

Date

B. CRITERIA AND REQUIREMENTS FOR EVALUATION

Criteria	Percentage	Supporting Documents/ Evidences	Rating
<ul style="list-style-type: none">• Has not been awarded by any Division, Regional or National recognitions• No pending case		<ul style="list-style-type: none">• Personal Data Sheet• Certificate of No Pending Case	
<ul style="list-style-type: none">• A classroom teacher for more than 3 years with at least 'Very Satisfactory' performance rating	25%	CB PAST (last 3 school years)	
<ul style="list-style-type: none">• Must have an exemplary morality and integrity both in personal and professional life	20%	3 Testimonials from 2 co-teachers and School Head (include good qualities of the nominee such as punctuality, having harmonious relationship with co-workers, dedication to work etc.)	
<ul style="list-style-type: none">• Community Service Involvement	10%	Photocopy of community services certified by LGU official	
<ul style="list-style-type: none">• must have significant contribution, achievements or services that contribute to the development of students, co-workers and the school• a model of selfless service to school and community	45%	<ul style="list-style-type: none">• Documentation of Intervention Project which the teacher spearheaded and has direct impact to improve teaching-learning process• Supporting materials such as photos, write-ups/ newspaper article, awards, recognitions, certificate of memberships, certificate of community involvement and services	
TOTAL	100%		

Enclosure 3

SCHEDULE OF GAMES

Basketball Event

September 19, 2015

8:00 - 9:30 East vs West
9:30 - 11:00 North vs South
1:00 - 2:30 East vs North
2:30 - 4:00 West vs South

September 26, 2015

8:00 - 9:30 West vs North
9:30 - 11:00 East vs South
1:00 - 2:30 Championship Game

Volleyball Event (Boys)

September 19, 2015

8:00 - 9:30 East vs West
9:30 - 11:00 North vs South
Battle for Third
1:00 - 2:30 Loser 1 vs Loser 2
Championship Game
2:30 - 4:00 Winner 1 vs Winner 2

Volleyball Event (Girls)

September 26, 2015

8:00 - 9:30 East vs West
9:30 - 11:00 North vs South
Battle for Third
1:00 - 2:30 Loser 1 vs Loser 2
Championship Game
1:00 - 2:30 Winner 1 vs Winner 2