



Republic of the Philippines
Department of Education
Region IV-A (CALABARZON)
DIVISION OF CAVITE
Trece Martires City



October 13, 2015

DIVISION MEMORANDUM

No. 081, s. 2015


**SENIOR HIGH SCHOOL EARLY REGISTRATION WEEK
FOR SY 2016-2017**

TO: Assistant Schools Division Superintendents
OIC, Office of the Asst. Schools Div. Superintendent
Chiefs, CID/SGOD
Education Program Supervisors
Public Schools District Supervisors
Public Elementary and Secondary School Heads
Private Secondary School Heads

1. Pursuant to DepEd Order No. 41 s. 2015, this Office declares Oct. 19-23, 2015 as the Senior High School (SHS) Early Registration Week for SY 2016-2017.
2. The week-long SHS Early Registration aims to:
 - ensure that all Junior High School (JHS) or Grade 10 completers by the end of SY 2015-2016 enter the SHS program;
 - encourage high school graduates and passers of PEPT and A & E Examinations for JHS Level prior to the full implementation of K to 12 Program (i.e., SY 2016-2017) to enroll in the SHS program; and
 - gather relevant information about the SHS entrants that will help facilitate the optimal allocation of required resources such as classrooms, teachers, equipment, and facilities.
3. Registration forms and the list of curriculum offerings may be obtained from any public elementary and secondary schools throughout the Division or downloaded at depedcavite.com.ph under Resources.
4. Accomplished registration forms shall be submitted at the nearest public schools or turned in at official private school registration centers (Perpetual Help College of GMA, Olivares College in Tagaytay City and at Rogationist College in Silang) or at any accredited Jollibee and McDonalds outlets throughout the Division.
5. Online registration is available at depedcavite.com.ph/?page_id=79 but shall be done only by the school's designated encoder for Senior High.
6. To ensure the accurate and timely submission of the required information in the Learner Information System (LIS), all public secondary school heads and the school's designated encoder for Senior High as well as the school head and designated encoder of accredited private school registration centers shall attend the orientation-workshop on Thursday, October 15, 2015 at Trece Martires City National High School, Trece Martires City. No representatives in lieu of the official participants shall attend the orientation.
7. The orientation-workshop is scheduled at 9:00-10:30 for North Unit, 10:30-12:00 for East Unit, 1:00-2:30 for West Unit and 2:30-4:00 for South Unit. Participants are required to bring laptop and pocket wi-fi.
8. Attached in this Memorandum is the copy of the List of Public and Private Senior High School Providers and their Program Offerings.

9. For more details about the Senior High School Program, please call Ms. Theresa C. Bautista or Mr. Patrick Reniel Tejdor at tel. no. 419-2024 or visit the SGOD Office, DepEd-Cavite, Trece Martires City.

10. Immediate dissemination of and strict compliance to this Memorandum is desired.


CHERRYLOU D. DE MESA
OIC, Schools Division Superintendent