



Republic of the Philippines  
Department of Education  
Region IV-A (CALABARZON)  
**DIVISION OF CAVITE**  
Trece Martires City



October 23, 2015

**DIVISION MEMORANDUM**

No. 82 s. 2015

**DIVISION MONITORING OF THE SENIOR HIGH SCHOOL EARLY REGISTRATION**

To: Assistant Schools Division Superintendent  
OIC, Office of the Asst. Schools Div. Superintendent  
Chiefs, CID/ SGOD  
Education Program Supervisors  
Public Schools District Supervisors  
Public Elem. / Sec. School Heads

1. In line with the Senior High School (SHS) Early Registration Week for SY 2016- 2017, this Office shall spearhead the monitoring of the early registration in all public schools, official private school registration centers, and accredited Jollibee and McDonalds outlets throughout the Division from October 19- November 13, 2015.
2. The Monitoring aims to ensure high turnout of SHS registrants and quality assure the accuracy and timeliness of online encoding of registration forms.
3. The Division Monitoring Team shall comprise of the following:

Division Personnel	Date	Place of Assignment
Education Program Supervisors		Monitoring Assignment
Public Schools District Supervisors		Respective Municipalities
Allain B. Alvarez/ Engr. Joel A. Mina	October 27	GMA, Carmona
	November 3	Silang
	November 10	Tagaytay, Mendez
Mary Ann B. Gatpandan/ Gina B. Dulce	October 28	Alfonso, GEA
	November 4	Amadeo, Indang
	November 11	Trece Martires City
Marlene Panganiban/ Lorena L. Arca	October 29	Noveleta, Kawit
	November 5	Tanza, Rosario
	November 12	Gen. Trias
Jeselle Mark P. Reyes/ Albert B. Erni	October 30	Naic, Maragondon
	November 6	Ternate
	November 13	Magallanes

4. Immediate dissemination of the content of this Memorandum is desired.

for *San Antonio*  
**CHERRYLOU D. DE MESA**  
OIC, Schools Division Superintendent