



Republic of the Philippines
 Department of Education
 Region IV-A (CALABARZON)
DIVISION OF CAVITE
 Trece Martires City



October 13, 2015

NOTICE OF MEETING

TO: Assistant Schools Division Superintendent
 OIC Assistant Schools Division Superintendent
 Chiefs CID & SGOD
 Education Program Supervisors//Public Schools District Supervisors
 Heads, Public and Private Elementary and Secondary Schools
 Cavite Association of Science Learning Leaders (Elem/Sec)

Please be informed that there will be a Planning meeting of the Division Function Based Team in Science and officers of the Cavite Association of Science Learning Leaders (Elementary and Secondary) on October 14, 2015 2:00 to 5:00 pm at Osorio National High School, Trece Martires City.

Agenda of the meeting:

1. Program flow of Division Training on Project RETOOL and Project PRIME in Science on October 26-29, 2015
2. Terms of Reference for the Science Training Team & Technical Working Group
3. Training Content & Methodologies
4. Matrix and SLE

To attend the planning meeting are the following:

1. Division Science Function Based Team-
 - a. Elem – Dr. Irma Ejanda, Dr. Amie Buenavente, Rowena Bobadilla,
 - b. Sec – Dr. Cristy Austria, Dr. Magdaleno Lubigan, Dr. Arceli Petrasanta
2. Training Team and Facilitators
 - a. Elem – Felino Sidocon Jr., Irene Dela Cruz, Ernesto Mojica, Shiela Bello
 - b. Sec – Belinda Loyola, Jose Samson Jr. Eliaquim Bisa, Loida Arce, Rizza Soberano
3. Cavite Association of Learning Leaders
 - a. Elem – Lucila Villanueva, Myrna Perlado, Carolyn Buenaventura, Evelyn Panganiban
 - b. Annaliza Poniente, Myrna Odvina, Fely Vejerano Flormelinda Reyes
 - c. Epifanio de Guzman, Salvador Espineli, Joy Garcia
 - d. Sec – Jovito Mercado, Mona Zafra, Aurora Chavez, Ofelia Vericio, Flor dela Rosa
 - e. Charlie Nuestro, Sally del Cruz, Marissa Rodil, Regin Rex Tosco
 - f. Arvin Marinduque, Araceli Mendoza, Ferdie De Castro, Aries Manalo
 - g. Rina Romilla, Aynalinda Mapanoo, Ruby Bautista, Mila Torres

Attendance is a must and please do not send representative.

Travel expenses of the participants to the said meeting shall be charged against school/local funds subject to the accounting and auditing procedures.


CHERRYLOU D. DE MESA
 OIC, Schools Division Superintendent