



January 8, 2016

**DIVISION MEMORANDUM**  
No. 004, s. 2016

**PARTICIPANTS TO THE NATIONAL TRAINING OF TRAINERS (NTOT)  
FOR GRADE 5 TEACHERS OF THE K-12 BASIC EDUCATION  
PROGRAM**

TO: Assistant Schools Division Superintendents  
OIC, Office of the Asst. Schools Div. Superintendent  
Chiefs, CID & SGOD  
Public Schools District Supervisors  
Public Elementary and Secondary School Heads  
All Concerned

1. With reference to DepEd Memorandum entitled "Participants to the National Training of Trainers (NTOT) for Grade 5 Teachers for the K to 12 Basic Education Program", this Office informs all concerned of the official participants of this Division to the NTOT at Teachers' Camp, Baguio City on January 10-16, 2016.
2. Only participants whose names appear on the official list shall attend the training. They are expected to be at the training venue on January 10, Sunday. First meal to be served is lunch.
3. Registration will be done at the respective training venue for each learning area. Participants are advised to present their authority to travel and other pertinent documents during registration. Likewise, the opening program will be done simultaneously at the assigned venues at 2:00 p.m.
4. Participants are expected to take the cheapest means of transportation to and from the training venue. Travel expenses relative to their attendance to this training shall be charged to the Human Resource Training and Development (HRTD) Fund, subject to usual accounting rules and procedures.
5. All participants shall attend all sessions on time. They shall also come in proper attire and observe proper decorum throughout the duration of the training.
6. In addition, this Office advises all concerned personnel from the Division who will serve as chief trainers in the above-mentioned training to be at the venue a day before the specified dates and shall stay there throughout the duration of the training.
6. Attached in this Memorandum are the lists of participants and the chief trainers from this Division as well as the training venue for each learning area.
7. Immediate dissemination of and strict compliance to this Memorandum is earnestly desired.

  
**CHERRYLOU D. DE MESA**  
OIC, Schools Division Superintendent



PARTICIPANTS TO THE NATIONAL TRAINING OF TRAINERS (NTOT) FOR GRADE 5  
TEACHERS OF THE K TO 12 BASIC EDUCATION PROGRAM  
Teachers' Camp, Baguio City  
January 10-16, 2016

No.	Name of Participants	Learning Area
1	Mercedita C. Villanueva	Filipino
2	Evelyn E. Solomon	Filipino
3	Marieta P. Esequé	English
4	Ma. Elizabeth C. Mira	English
5	Bernabe B. Villanueva	Math
6	Cherry Paguapo	Math
7	Jenny B. Calong	Science
8	Joie E. Buendia	Science
9	Connie P. dela Cruz	AP
10	Odilon B. Ocampo	AP
11	Josephine M. Monzaga	EsP
12	Rodora Vidal	EsP
13	Vilma D. Pelina	ICT/Entrep/HE
14	Prescila Cabuhat	ICT/Entrep/HE
15	Ernesto F. Diloy	Agri/IA
16	Carolino C. Ersando	Agri/IA
17	Jasmin A. Dimaranan	MA
18	Helen C. Aure	MA
19	Marjun I. Luna	PEH
20	Jonarey Hernandez	PEH

LIST OF CHIEF TRAINERS/FOCAL PERSONS

No.	Name of Trainers	Learning Area
1	Jennifer Rojo	Science
2	Noel S. Ortega	EsP
3	Rodel Amita	AP
4	Emily R. Quintos	AP
5	Roberto Torres	EPP

VENUE PER LEARNING AREA

Learning Area	Venue
MAPEH	Benitez and Pages Halls, Baguio Teachers' Camp
English	Quezon Hall, Baguio Teachers' Camp
Science	Albert Hall, Baguio Teachers' Camp
AP	2 <sup>nd</sup> & 3 <sup>rd</sup> Floors, NEAP, Baguio Teachers' Camp
EsP	1/F NEAP & Quirino Hall, Baguio Teachers' Camp
EPP	Brentwood Apartelle, M. Roxas St. across Teachers' Camp
Math	
Filipino	Eurotel, 123 Abanao Extension, Brgy. Rizal Park, Baguio City