



Republic of the Philippines  
 Department of Education  
 Region IV-A (CALABARZON)  
**DIVISION OF CAVITE**  
 Trece Martires City



### **NOTICE OF MEETING**

TO: Assistant Schools Division Superintendent  
 OIC-Assistant Schools Division Superintendent  
 CID/SGOD Chief  
 Education Program Supervisors  
 Public Schools District Supervisors  
 Public Elementary/Secondary School Heads  
 Elementary/ Secondary School Learning Resource Managers

DATE: February 3, 2016

Please be informed that there will be a meeting of all Elementary and Secondary School Learning Resource Managers on February 9, 2016; 1:00 – 4:00 p.m. at the Division Library Hub, Trece Martires City, Cavite.

Agenda:

1. Updates on how to reinforce LR Programs and Projects
2. Capability Building of LR Managers
3. Evaluation and Assessment of Learning Resource Centers
4. Other Matters

Your attendance to the above-mentioned meeting is a must.

*for* *Ben Alenado*  
**CHERRYLOU D. DE MESA**  
 OIC, Schools Division Superintendent