



March 28, 2016


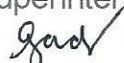
**DIVISION MEMORANDUM**

No. 033 s. 2016

**ENTRANCE EXAMINATION TO SCREEN THE GRADE 7 APPLICANTS  
TO JUNIOR HIGH SCHOOLS OFFERING SPECIAL SCIENCE  
CURRICULUM**

To: Assistant Schools Division Superintendent  
OIC, Office of the Assistant Schools Division Superintendent  
Chief, CID/SGOD  
Education Program/Public Schools District Supervisors  
Public/Private Elementary/Secondary School Heads/Principals  
Public/Private Elementary/Secondary School Teachers

1. In reference to DepEd Order on Strengthening the Implementation of Science Education Program, the Junior High Schools offering Science Curriculum, through the Division Testing Committee, will conduct the entrance examinations to screen the Grade 7 applicants for School Year 2016-2017.
2. Junior High School applicants must belong to the upper 20% of the 2016 graduating class, with no grade lower than 85% in English, Mathematics and Science, with the general average not lower than 83% and recommended by their respective elementary school principals. In addition said applicants must be physically fit and must have special aptitudes in Science and Mathematics.
3. Selection is to be done in three stages. The student applicant must undergo the first stage which is the General Mental Ability test to be administered by the school.
4. The second stage is the proficiency test in Science, English and Mathematics to be administered by the Division Test Committee.
5. The final stage is the interview of the applicants to be conducted by the respective school screening committee. The interview shall be rated in accordance with the prepared rubric and shall be an integral part of the score obtained by the students.
6. The scheduled date with the Division Test Committee and the Mechanics and Guidelines in the Administration of the Admission tests is found in the Enclosures.
7. Widest dissemination and strict compliance thereof for this memorandum.

  
**CHERRYLOU D. DE MESA**  
OIC, Schools Division Superintendent  


**Division Testing Committee to Screen the Grade 7 Applicants to Junior High  
Schools  
Offering Special Science Curriculum**

Executive Committee

**Cherrylou D. De Mesa**

Schools Division Superintendent

**Dr. Editha M. Atendido**

Assistant Schools Division Superintendent

**Dr. Elias A. Alicaya, Jr.**

OIC, Assistant Schools Division Superintendent

**Dr. Elpidia B. Bergado**

Chief, Curriculum Implementation Division

Chairperson: Co- Chairperson :	Planning, Administration, Final Result	EPS Science -Estrellita M. De Vera Principal of the Junior High Schools Offering Science Curriculum
	Monitoring the Conduct of Admission Tests	Public Schools District Supervisors of the concerned Municipalities
	Screening & Registration of Applicants, Campaign & Advertisement	School Guidance Counselor Head Teacher in Science School Screening Committee
<b>Date:</b>	<b>Junior High Schools Offering Special Science Curriculum</b>	<b>Technical Working Group (TWG) - Test Preparation, Administration &amp; Interpretation</b>
April 12,2016	Amadeo NHS Tagaytay City Science HS	Cristina Austria Flordeliza de la Rosa Arvin Marinduque
April 13, 2016	Tanza Comprehensive NHS Trece Martires City NHS	Ofelia Vericio Salome de la Cruz Marissa Rodil
April 14, 2016	Bucal NHS – STE School	Estrellita M. de Vera Teodora Estebat Arceli Mendoza
April 15, 2016	Indang NHS Carmona NHS	Rina Romilla Arceli Petrasanta Aynalinda Mapanoo
April 19, 2016	Emiliano Tria Tirona Memorial NHS Rosario NHS	Aurora Chavez Mila Torres Aries Manalo
April 20, 2016	Gov. Ferrer Memorial NHS	Paulita Zafra Belinda Loyola Belen Ambogia



**MECHANICS AND GUIDELINES IN THE ADMINISTRATION OF ADMISSION TESTS  
TO SCREEN THE GRADE 7 APPLICANTS TO JUNIOR HIGH SCHOOLS OFFERING  
SPECIAL SCIENCE CURRICULUM**

1. The Division Test Committee -TWG – takes charge of the distribution and retrieval of the proficiency tests materials to and from the Division Office to and from the respective Junior High Schools.
2. Public Schools District Supervisors of the concerned municipalities monitor the conduct of the admission test.
3. The concerned Junior High School principals take charge of the screening and registration of applicants according to the pre-qualifying scheme as stated in this Division memorandum.
4. The General mental ability test is to be conducted by the school on or before the scheduled date of the proficiency tests.
5. The TWG and the selected school proctors safeguard the sanctity, preserve the integrity of the testing process, and make sure that no unusual/unfavorable incidents will affect successful conduct of the entrance examination.
6. Room Number and List of examinees are to be posted in each testing room. Proctors check the examinees' identity before allowing them to enter the testing room and make sure that the examinees personal appearance tallies with the picture in the application/registration form.
7. Unauthorized persons, outsiders even guardians or chaperons are not allowed to stay near the testing rooms.
8. Proctors make the examinees at ease and should avoid negative utterances instead, give words of encouragement.
9. Prohibitions: Writing in the questionnaires, detaching pages, copying of test items, conversing with other examinees, using cell phones and other gadgets, dictionaries, and other references, and bringing extra sheets by the examinees.
10. Latecomers are admitted only in their designated rooms, and to take the subject being tested when they get in. They will take the tests that they missed after the last subject.
11. The oral interview is to be conducted after the submission of the Individual Inventory Record duly accomplished by the examinees.
12. Fifteen minutes is allotted for each group of qualifiers and may be extended if necessary.
13. Result of the admission test together with the date of enrolment is to be posted in the school guidance centers two weeks after the examination date.