



Republic of the Philippines
 Department of Education
 Region IV-A (CALABARZON)
 DIVISION OF CAVITE
 Trece Martires City



May 4, 2016

DIVISION MEMORANDUM

No. 053, s. 2016

DIVISION CONFERENCE OF ADOPT-A-SCHOOL (ASP) MUNICIPAL AND SECONDARY SCHOOLS COORDINATORS

TO: Assistant Schools Division Superintendent
 OIC- Assistant Schools Division Superintendent
 Public School District Supervisors
 SEPS, EPS – Social Mobilization and Networking
 Project Development Officer II - DRRM
 Public Elementary School Heads
 Public Secondary Schools Heads
 Municipal/ Secondary Schools ASP Coordinators
 All Concerned

1. In reference to DepEd Memorandum No. 35, s. 2016 entitled *Implementing Brigada Eskwela 2016*, all Municipal and Secondary Schools ASP Coordinators shall have a conference on May 11, 2016, Wednesday at Division Library Hub, Trece Martires City from 9:00 am to 12 nn.
2. The conference aims to:
 - a. discuss the DepEd Memorandum No. 35, s. 2016, Implementing Brigada Eskwela 2016
 - b. discuss the Brigada Eskwela (BE) launching, t-shirt design, tarpaulin and other important documents and forms to be submitted
 - c. discuss BE preparations related to Disaster Risk Reduction Management and Gawad Kalasag
 - d. other related concerns
3. The travel expenses on this conference shall be charged against local/ school funds subject to the usual accounting and auditing rules and regulations.
4. Immediate dissemination of this Memorandum is desired.


CHERRYLOU D. DE MESA
 OIC-Schools Division Superintendent