



Republic of the Philippines
Department of Education

Department of Education
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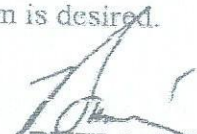
06 MAY 2016

DepEd MEMORANDUM
No. **76**, s. 2016

SENIOR HIGH SCHOOL MANUAL OF OPERATIONS VOLUME ONE

To: Undersecretaries
Assistant Secretaries
Bureau and Service Directors
Regional Directors
Schools Division Superintendents
Public Secondary School Heads
All Others Concerned

1. The Department of Education (DepEd) issues the enclosed **Senior High School (SHS) Manual of Operations Volume One**.
2. The issuance of this Manual aims to help school heads of SHSs carry out all the necessary preparations before the opening of classes for the School Year (SY) 2016-2017.
3. The contents of this Manual volume one will serve as guide to school heads of integrated SHSs, school heads who are tapped to help in establishing stand-alone SHSs, and those who are newly hired as SHS principals to ensure that requirements and provisions in schools are ready and complete when SHS Program is implemented this coming SY.
4. For more information and clarifications, all concerned may contact the **School Effectiveness Division (SED)**, Department of Education (DepEd) Central Office, DepEd Complex, Meralco Avenue, Pasig City at telephone no.: (02) 633-5397 or email at bhrod.sed@deped.gov.ph.
5. Immediate dissemination of this Memorandum is desired.


BR. ARMIN A. LUISTRO FSC
Secretary

Encl.: As stated

Reference: DepEd Order No. 19, s. 2016

To be indicated in the Perpetual Index under the following subjects:

LEARNERS
MANUAL
POLICY
PROGRAMS

SCHOOLS
SECONDARY EDUCATION
STRAND: Governance and Operations

Note: 67 pages
deped.gov.ph


Model: DM SHS Manual of Operations
0301-April 26, 2016/27/5-2

DepEd Complex, Meralco Avenue, Pasig City 1600 | 633 7008 (633 7008/633 1261) | 633 1076/637 5289 | www.deped.gov.ph

TO: **Assistant Schools Division Superintendent**
OIC, Office of the Assistant Schools Division Superintendent
Chiefs CID/SGOD
Public Schools District Supervisors
Elementary & Secondary School Heads

May 19, 2016

FOR INFORMATION AND GUIDANCE OF ALL CONCERNED.


CHERRYLOU D. DE MESA
OIC, Schools Division Superintendent