



Republic of the Philippines
Department of Education
Region IV-A CALABARZON
Division of Cavite



NOTICE OF MEETING

TO: Assistant Schools Division Superintendent
OIC, Assistant Schools Division Superintendent
CID / SGOD Chief
Public Schools District Supervisors
Public Elementary School Heads
EPP Key Administrators
EPP Key Teachers
All Concerned

DATE: May 19, 2016

Please be informed that there will be a meeting of all Elementary Key Administrators and Key Teachers of EPP (Home Economics, ICT, Industrial Arts & Agricultural Arts) on Monday, May 23, 2016, 9:00 AM at Division Library Hub, Trece Martires City.

Agenda:

- Planning for K to 12 Grade 5 Teachers' Training Phase II
- Identification of difficult competencies in Grade 5 EPP
- Sub-tasking of identified competencies
- Preparation of Lesson Exemplars for utilization of Grade 5 EPP teachers
- Other issues and concerns

Travel expenses of the participants are chargeable against school / local funds subject to usual auditing and accounting rules and regulations.

Your attendance to the above mentioned meeting is a must.

for *EM Alonso*
CHERRYLOU D. DEMESA
OIC, Schools Division Superintendent