



Republic of the Philippines
Department of Education

Department of Education
DIVISION OF CAVITE

RECORDED
MAY 16 2016
C-3433
RECORDS SECTION

12 MAY 2016

DepEd MEMORANDUM
No. **78**, s. 2016

**COMPUTATION OF PUBLIC SCHOOL TEACHERS' PROPORTIONAL VACATION PAY (PVP)
FOR SCHOOL YEAR (SY) 2015-2016**

To: Regional Directors
Schools Division Superintendents
Public Elementary and Secondary Schools Heads
All Others Concerned

1. This is to provide the field offices with a uniform basis for the computation of the Proportional Vacation Pay (PVP) entitled to all public elementary and secondary school teachers under the teacher's leave basis.

2. For School Year (SY) 2015-2016, each of the teachers who have continuous services from June 1, 2015 to April 1, 2016 shall be entitled to **88 days total of PVP** from Summer and Christmas vacation days, which is computed as follows:

Total Number of days served	=	306 days
from June 1, 2015 to April 1, 2016		
Less: Number of Christmas vacation days earned	=	<u>-16 days</u>
from December 19, 2015 to January 3, 2016		
Actual days served	=	290 days
Multiply factor	=	<u>x 0.303</u>
Total PVP earned from the number of Summer and Christmas vacation days	=	88 days
Less: Number of Christmas vacation days	=	<u>-16 days</u>
Number of Summer vacation days earned	=	72 days
from April 2 to June 12, 2016		

3. Factor **0.303** shall be used for the computation of absences and PVP for SY 2015-2016. Below is the **derivation of factor 0.303**.

Number of Summer vacation days	=	72 days
Add: Number of Christmas vacation days	=	<u>+16 days</u>
Total PVP (Summer and Christmas vacation days)	=	88 days
Divided by actual days served	=	290 days
Multiply factor	=	0.303

4. Immediate dissemination of this Memorandum is desired.

TO: **Assistant Schools Division Superintendent**
OIC, Office of the Assistant Schools Division Superintendent
Chiefs CID/SGOD
Public Schools District Supervisors
Elementary & Secondary School Heads

May 19, 2016

FOR INFORMATION AND GUIDANCE OF ALL CONCERNED.

CHERRYLOU D. DE MESA
OIC, Schools Division Superintendent



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References:

DepEd Memorandum Nos. 34 and 46, s. 2015

To be indicated in the Perpetual Index
under the following subjects:

LEAVE
RULES AND REGULATIONS
SCHOOLS
TEACHERS

Made: 2016 Computation of PVP
0289-April 23, 2016