



Republic of the Philippines
Department of Education

Department of Education
DIVISION OF CAVITE
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 RECORDS SECTION


30 MAY 2016

DepEd MEMORANDUM
 No. **87**, s. 2016

OFFICE HOURS FOR MUSLIMS DURING THE MONTH OF RAMADAN

To: Undersecretaries
 Assistant Secretaries
 Bureau and Service Directors
 Regional Directors
 Schools Division Superintendents
 All Others Concerned

1. The Department of Education (DepEd) respects the rights of all Filipino Muslims to observe the *Ramadan* by fasting from **June 6, 2016 to July 5, 2016**.
2. Having adopted a *flexible time* for all its employees since 1998, this Department shall allow Filipino Muslims who are fasting while working, whether in the central office or in local/field offices nationwide, to start rendering their services **between 7:00 a.m. and 9:00 a.m., but not later than 9:00 a.m.** until such time when they complete the eight working hours without a.m., noon or p.m. breaks which is equivalent to two hours daily during weekdays. This is to ensure continuous, prompt and efficient delivery of public services in basic education.
3. In previous years, all Filipino Muslims who are working in local or national government offices outside the autonomous regions nationwide and who are fasting during the month of *Ramadan* have rendered their services from 8:00 a.m. to 12:00 noon and from 1:00 p.m. to 5:00 p.m. as their official time. However, the said official time was modified from 7:30 a.m. to 3:30 p.m. without noon break. The difference of *two hours difference is not counted as undertime* by the Civil Service Commission (CSC) under Paragraph 2 of its Resolution No. 81-1277 dated November 13, 1981, pursuant to Sections 2 and 5 of Presidential Decree No. 291 dated September 12, 1973, as amended by Presidential Decree No. 322 dated October 26, 1973.
4. Immediate dissemination of this Memorandum is desired.


BR. ARMIN A. LUISTRO FSC
 Secretary

References:

DepEd Memorandum No. 66, s. 2015
 Office Order dated April 4, 1998

To be indicated in the Perpetual Index under the following subjects:

CELEBRATIONS AND FESTIVALS
 EMPLOYEE

OFFICIALS
 STRAND: Legal and Legislative Affairs

Madd: Ramadan
 0343-May 24, 2016

DepEd Complex, Meralco Avenue, Pasig City 1600 633-7208/6337228/632-1361 636-4876/637-6209 www.deped.gov.ph

TO: Assistant Schools Division Superintendent
 OIC, Office of the Assistant Schools Division Superintendent
 Chiefs CID/SGOD
 Public Schools District Supervisors
 Elementary & Secondary School Heads

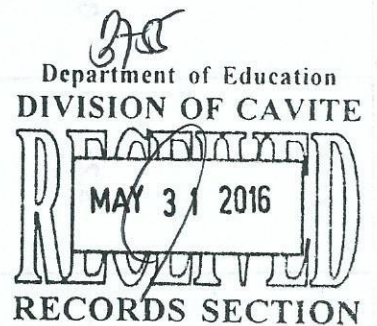
June 1, 2016

FOR INFORMATION AND GUIDANCE OF ALL CONCERNED.

for *emalen oido*
CHERRYLOU D. DE MESA
 OIC, Schools Division Superintendent



Republic of the Philippines
Department of Education



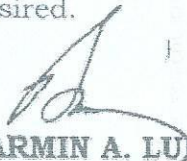
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