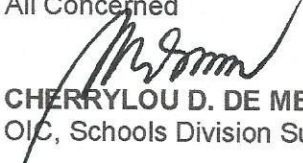




CTC

MEMORANDUM

TO: Assistant Schools Division Superintendents
Chiefs, CID and SGOD
Education Program Supervisors
Public School District Supervisors
Public/Private Elementary and Secondary School Heads/HTs/TICs/OICs
ALS and SPED Sports Coordinators
All Concerned

FROM: 
CHERRYLOU D. DE MESA
OIC, Schools Division Superintendent

SUBJECT: **ANNUAL CONFERENCE OF THE PESS KEY ADMINISTRATORS,
MUNICIPALITY COORDINATORS, ALS AND SPED COORDINATORS,
DEPARTMENT HEADS AND PERFORMANCE REVIEW (EVALUATION)
ON SCHOOLS SPORTS PROGRAMS AND ACTIVITIES SY 2015 – 2016**

DATE: July 15, 2016

The Department of Education Cavite Province will conduct the PESS Conference and Performance Review on School Sports Programs and Activities on July 29, 2016 at 2:00 p.m. at Amaya School of Home Industries, Tanza, Cavite.

This conference aims to:

- a. Orient the field in the conduct of athletic competitions for SY 2016 – 2017
- b. Preparation of the Unit Meets and Provincial Meet 2016
- c. Review the conduct of the schools sports activities SY 2015 – 2016
- d. Assess the performance of our Division during the STCAA and Palarong Pambansa and identify the best practices relative to school sports

Participants to this conference are Public Schools District Supervisors, Municipal PESS Key Administrators/Coordinators, ALS and SPED sports coordinators, secondary schools department heads and coordinators.

Travel expenses of the participants shall be charged against local funds subject to the usual accounting and auditing rules and regulations.

Immediate dissemination of this Memorandum is desired.