



Republic of the Philippines
Department of Education
Region IV-A (CALABARZON)
DIVISION OF CAVITE
Trece Martires City



July 19, 2016

TO: Assistant Schools Division Superintendent
OIC, Office of the Assistant Schools Division Superintendent
Education Program District Supervisors / Public Schools District Supervisors
Secondary School Heads
ESP HTs and Administrators

NOTICE OF MEETING

Please be informed that there will be a meeting of all Edukasyon sa Pagpapakatao Head Teachers and Administrators on Friday, July 29, 2016 at Trece Martires City National High School, 3:00 – 5:00 pm.

Agenda:

1. Update and evaluation of google sheet form
2. 1st Quarter SD, Mean, MPS Form
3. New DLL format
4. ESP Action Plan
5. Other Matters

Your attendance to the above mentioned meeting is on official time only.

CHERRYLOU D. DE MESA
OIC, Schools Division Superintendent