



August 11, 2016

DIVISION MEMORANDUM

No. 095, s. 2016

VALIDATION AND FINALIZATION OF ELIGIBLE EMPLOYEES FOR PBB 2015

To: Assistant Schools Division Superintendents
OIC, Assistant Schools Division Superintendent
Chiefs, CID and SGOD
Education Program Supervisors
Public Schools District Supervisors
Public Elementary and Secondary School Heads

1. Relevant to the grant of Performance Based Bonus for FY 2015 on October, this Division will conduct a One and Half hour Validation and Finalization of eligible employees per unit on August 15, 2016 (Monday) at Deped Library Hub, Trece Martires City to wit:

East Unit (Elementary & Secondary) – 9:00 am to 10:30 am
West Unit (Elementary & Secondary) – 10:30 am to 12 nn
South Unit (Elementary & Secondary) – 1:00 pm to 2:30 pm
North Unit (Elementary & Secondary) – 2:30 pm to 4:00 pm

2. Participants are all School Heads/HT/TIC/OIC of the school.
3. Bring the accomplished PBB Validation form submitted last April 2016 and copy of signed OPCRf.
4. Immediate dissemination and strict compliance to this Memorandum is desired.


CHERRYLOU D. DE MESA

OIC, Schools Division Superintendent