



Republic of the Philippines
Department of Education
Region IV-A (CALABARZON)
DIVISION OF CAVITE
Trece Martires City



NOTICE OF MEETING

**TO: Assistant Schools Division Superintendent
Chief, CID and SGOD
Selected
Division Unit Heads
Selected SDO Personnel**

Date: August 9, 2016

Please be informed that there will be a meeting on August 11, 2016 at 8:00 a.m to 5:00 p.m. at Balay Indang, No. 88 San Juan St. Mahabang Kahoy Cerca, Indang, Cavite regarding various concerns in the SDO.

Participants to the said meeting are the following:

1. Editha M. Atendido – Asst. Schools Division Superintendent
2. Elias A. Alicaya Jr. – OIC, ASDS and Chief, SGOD
3. Elpidia B. Bergado – Chief, CID
4. Laura Garcia – PSDS, Gen. Trias
5. Verna C. Cabaya – Administrative Officer V
6. Elaine V. Balen – HRMO
7. Cherry D. Bayot – Accountant
8. Armando A. Caringal – Supply Officer
9. Melecio Pedron – Records Officer
10. Joel M. Solis – Budget Officer
11. Laura R. Crema – OIC, Cashier Officer
12. Mignon Cecille M. Mangoba – ITO
13. Ivan Brian L. Inductivo – SEPS, Planning
14. Kristine D. Gener – ADAS III

Participants to the said meeting are advised to bring the following:

- Individual Performance Commitment and Review Form (IPCRF) 2016
- Initial Assessment of the Accomplishment

Attendance to the abovementioned meeting is a must.


CHERRYLOU D. DE MESA
OIC/Schools Division Superintendent