



Republic of the Philippines
Department of Education
Region IV-A (CALABARZON)
DIVISION OF CAVITE
Trece Martires City



NOTICE OF MEETING

TO: **Assistant Schools Division Superintendents
Chief, CID and SGOD
Selected
Division Unit Heads
Selected SDO Personnel**

Date: August 17, 2016

Please be informed that there will be a Quality Management System Meeting on August 31, 2016 at 8:00 a.m to 5:00 p.m. at Caringal Residence, Mendez Cavite regarding various concerns in the SDO.

Participants to the said meeting are the following:

1. Editha M. Atendido – Asst. Schools Division Superintendent
2. Elias A. Alicaya Jr. – OIC, ASDS and Chief, SGOD
3. Elpidia B. Bergado – Chief, CID
4. Laura Garcia – PSDS, Gen. Trias
5. Verna C. Cabaya – Administrative Officer V
6. Elaine V. Balen – HRMO
7. Cherry D. Bayot – Accountant
8. Armando A. Caringal – Supply Officer
9. Melecio Pedron – Records Officer
10. Joel M. Solis – Budget Officer
11. Laura R. Crema – OIC, Cashier Officer
12. Mignon Cecille M. Mangoba – ITO
13. Ivan Brian L. Inductivo – SEPS, Planning
14. Kristine D. Gener – ADAS III

Participants to the said meeting are advised to prepare a 5-minute power point presentation of accomplishments relative to each Individual Performance Commitment Review Form (IPCRF).

Attendance to the abovementioned meeting is a must.


CHERRYLOU D. DE MESA
OIC, Schools Division Superintendent