



Republic of the Philippines  
Department of Education  
Region IV-A (CALABARZON)  
DIVISION OF CAVITE  
Trece Martires City



## **NOTICE OF MEETING**

**TO: All Private School Owners/Administrators  
Municipalities of Kawit, Noveleta and Rosario  
Liberato O. Rogacion, PSDS- Kawit  
Gerardo Umali, PSDS- Noveleta  
Diana P. Topacio, PSDS – Rosario  
Merle A. Baybay, PSDS – Rosario**


DATE: September 13, 2016

Please be informed that there will be a meeting of All Private School Owners/Administrators from the Municipalities of Kawit, Noveleta and Rosario on September 15, 2016 (Thursday) at 9:00 - 11:00 a.m. at the **Bulwagang Tanglaw**, Division Office Compound, Trece Martires City, Cavite.

The agenda are as follows:

1. finalize the school directory;
2. discuss the status of SF 5 submission;
3. discuss the process of permit applications;
4. discuss the LIS and SHS concern, and
5. Other matters.

Your attendance to the above mentioned meeting is a must.

  
**CHERRYLOU D. DE MESA**  
OIC, Schools Division Superintendent