




Republic of the Philippines
Department of Education
Region IV-A (CALABARZON)
DIVISION OF CAVITE
Trece Martires City



MEMORANDUM

To: Asst. Schools Division Superintendent
OIC, Asst. Schools Division Superintendent
Education Program Supervisors
Public Schools District Supervisors
PSB – Chairman & Members
All Other Concerned


by: ELIAS A. ALICAYA, JR. Ed.D.
OIC-Assist Schools Division Superintendent

From: *for* **CHERRYLOU D. DE MESA**
OIC-Schools Division Superintendent *led*

Subject: **ON-THE-JOB ASSESSMENT FOR ADMINISTRATIVE OFFICER II APPLICANTS**

Date: September 19, 2016

Relevant to the filling of Administrative Officer II position, this office announces the On-The-Job Assessment (OTJ) for Administrative Officer II applicants to be held at Silid Ugnayan on Tuesday, September 20, 2016, 9:00 AM.

Please be guided accordingly.