



Republic of the Philippines
Department of Education
Region IV-A (CALABARZON)
DIVISION OF CAVITE
Trece Martires City



October 17, 2016

TO: Assistant Schools Division Superintendent
OIC, Office of the Assistant Schools Division Superintendent
Chiefs, CID and SGOD
Education Program Supervisors/ALS
Public Schools District Supervisors
Senior Education Program Specialists/Education Program Specialists
Planning Officer
All Unit Heads
SDO Creative Team
All Concerned

NOTICE OF MEETING

Please be informed that there will be a meeting today, October 17, 2016, 10:00 a.m. at Bulwagang Tanglaw, Division Library Hub, Trece Martires City, Cavite.

Agenda:

1. Preparation for the Regional FTA
2. Other matters

Expected participants in the said activity are the Chiefs of CID and SGOD, all EPSs, all PSDSs, all Unit Heads, all Senior Education Program Specialists, all Education Program Specialists, Planning Officer, PSDS Diana P. Topacio, PSDS Rey Guansing, PSDS, Ofelia Arvisu, SDO Creative Team: Mary Joy Mendoza, Kevin Herick Avilla, Junel Inky Santiago, Lou Junel Velasco and Rey Ann Maramag.

Your attendance to the above mentioned meeting is a must.

for *Son Alonzo*
CHERRYLOU D. DE MESA *gh*
OIC, Schools Division Superintendent