



Republic of the Philippines
Department of Education
Region IV-A (CALABARZON)
DIVISION OF CAVITE
TreceMartires City



MEMORANDUM

TO: Public Schools District Supervisor
Public Elementary School Heads
Municipality Clerks
Teachers Concerned
Division Senior Bookkeepers
All Concerned

FROM: 
CHERRYLOU D. DE MESA
OIC, Schools Division Superintendent

SUBJECT: **UPDATES AND REITERATIONS OF THE CY 2016 LOYALTY PAY
RECIPIENT**

DATE: October 20, 2016

With reference to the previous information posted at the Division of Cavite Accounting and Finance facebook page with regards to the list of Loyalty Pay 2016 recipient, this Office reiterates that the deadline of submission of the said list is on November 30, 2016. Furthermore, for clarification of all DepEd personnel, please be informed that the Loyalty Pay covers only for the period from **January 2016- December 2016**. Teachers/personnel who already received their Loyalty Pay for previous years are not included whichever in the increased on the amount allocated for the Loyalty Pay for 2016. Only teachers/personnel who are entitled for the Loyalty Pay for 2016 are subject for the said increase.

Dissemination of this memorandum is desired.