



Republic of the Philippines  
Department of Education  
Region IV-A (CALABARZON)  
DIVISION OF CAVITE  
Trece Martires City



7866

October 13, 2016

TO: Assistant Schools Division Superintendent  
OIC, Office of the Assistant Schools Division Superintendent  
Chiefs, CID and SGOD  
Education Program/ District Supervisors  
Public Elementary/Secondary School Heads  
Tournament Managers  
All Concerned

### NOTICE OF MEETING

In connection with the preparation and conduct of the Cavite Patriots and Special Games 2016, there will be a final meeting of all Tournament Managers on October 18, 2016 Tuesday, 2:00 p.m. at Tanza National Comprehensive High School, Tanza, Cavite.

Important matters regarding the schedule of games and setting of ground rules per event will be discussed.

It is also requested that the Tournament Managers and the event coordinators be allowed to conduct ocular inspection and improvement of playing venues on October 20 – 22, 2016.

Your attendance to the above mentioned meeting is a must.

*for* *Cherry Lou D. de Mesa*  
CHERRYLOU D. DE MESA  
OIC, Schools Division Superintendent