



Republic of the Philippines
Department of Education
Region IV-A (CALABARZON)
DIVISION OF CAVITE
Trece Martires City



MEMORANDUM

TO : Assistant Schools Division Superintendent
OIC, Assistant Schools Division Superintendent
Chiefs, CID & SGOD
Education Program Supervisors
Public Schools District Supervisors
Senior Education Program Specialists
Public Elementary School Heads
All Concerned

FR : *for Ena Alameda*
CHERRYLOU D. DE MESA
OIC, Schools Division Superintendent

SUBJECT: **CORRIGENDUM/ADDENDUM TO DIVISION MEMORANDUM NO. 128 S. 2016 ENTITLED COMMUNICATION SKILLS TRAINING FOR SDO PERSONNEL (RANK-AND-FILE)**

DATE : November 4, 2016

Relative to Division Memorandum No. 128 s. 2016 entitled Communication Skills Training for SDO Personnel (Rank-and-File), this Office would like to inform all concerned that the training schedule at Camp Benjamin has been changed to Nov. 16-17, 2016 instead of Nov. 8-9, 2016.

In addition, Mr. Jerick Javier of the Health Services Unit has been included in the list of SDO personnel who will attend this two-day training.

For your guidance and information.