



Republic of the Philippines
Department of Education
Region IV-A (CALABARZON)
DIVISION OF CAVITE
Trece Martires City



NOTICE OF MEETING

TO: Assistant Schools Division Superintendent
OIC, Assistant Schools Division Superintendent
Chiefs CID and SGOD
Unit Heads
SEPS Planning and Research
Selected Registrars and Administrative Officers

Date: November 16, 2016

There will be a Quality Management System Committee meeting on November 18, 2016 at Tanza Oasis, Tanza, Cavite from 9:00am to 4:00pm. The agenda of the meeting will cover the review of the quality and procedure manual of the management processes and implementation.

The following personnel are expected to take part in the meeting:

1. Dr. Edith M. Atendido
2. Dr. Elias A. Alicaya, Jr.
3. Dr. Elpidia B. Bergado
4. Ms. Verna Cabaya
5. Ms. Cherry D. Bayot
6. Mr. Joel Solis
7. Mr. Joevan Romen
8. Mr. Melecio Pedron
9. Ms. Elaine V. Balen
10. Ms. Laura Crema
11. Ms. Mignon Cecile M. Mangoba
12. Ms. Laura Garcia
13. Ms. Ofelia Arvisu
14. Mr. Ivan Brian L. Inductivo
15. Ms. Kristine D. Gener
16. Mr. Eldrich Salamatin
17. Mr. Leonard Umandap
18. Mr. Glenor Marasigan
19. Ms. Kristine Salamatin
20. Ms. Roviann Sidamon
21. Ms. Sheila Costa
22. Mr. Alquinn Lobos

Attendance to the abovementioned meeting is a must.

for *Cherrylou D. de Mesa*
CHERRYLOU D. DE MESA
OIC, Schools Division Superintendent