



December 22, 2016

DIVISION MEMORANDUM
NO. 0178, 2016

**DESIGNATION OF NEW
SCHOOLS DIVISION OFFICE (SDO) OFFICIALS**

TO: OIC, Assistant Schools Division Superintendent
Chiefs, CID and SGOD
Education Program Supervisors
Public Schools District Supervisors
Elementary and Secondary School Heads
Division Office Personnel

1. To provide a smoother service and operation in the Division, please be informed of the new designation and changes of Schools Division Office (SDO) Officials.
2. Dr. Elias A. Alicaya Jr. shall be relieved as OIC, Chief of Schools Governance and Operations Division effective January 3, 2017. This division shall be handled directly by the Office of the Schools Division Superintendent.
3. Dr. Diana P. Topacio, Public Schools District Supervisor will be detailed at SGOD and shall supervise the areas of Monitoring and Evaluation, Private Schools, School-based Management (SBM), and Continuous Improvement Program (CIP).
4. Immediate dissemination of this Memorandum is highly desired.


CHERRYLOU D. DE MESA
OIC, Schools Division Superintendent