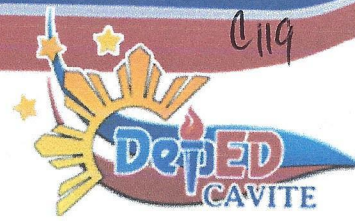




Republic of the Philippines
Department of Education
Region IV-A (CALABARZON)
Division of Cavite
Trece Martires City, Cavite



January 5, 2017

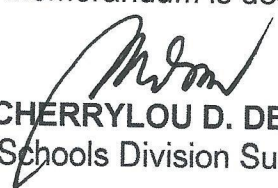
DIVISION MEMORANDUM

NO. 0003 s. 2017

TO: OIC, Assistant Schools Division Superintendent
Chiefs, CID and SGOD
Education Program Supervisors
Public Schools District Supervisors
Public Elementary and Secondary School Heads/OICs/TICs
ALS Coordinators/ Mobile Teachers/ Instructional Managers

YEAR-END ASSESSMENT AND STRATEGIC PLANNING

1. The Alternative Learning System shall conduct a Year-End Assessment and Strategic Planning 2017 on January 9, 2017, 8:00am – 5:00pm at Bulwagang Tanglaw, Division Office, Trece Martires City. The participants are ALS Coordinators, Mobile Teachers, and Instructional Managers.
2. The agenda for the said meeting are as follows:
 - a. 2016 Accomplishment Report
 - b. 2017 Municipal Work Plan/ Action Plan
 - c. 2017 Municipal Calendar of Activities
 - d. Division Plan of Activities
 - e. Regional Sports Competition
 - f. A&E Test
3. The 2016 Accomplishment Report should be presented per Municipality in a 5-minute PowerPoint presentation. Bring your 2017 Work Plan/ Action Plan and Calendar of Activities.
4. Widest dissemination of the content of this Memorandum is desired.


CHERRYLOU D. DE MESA
OIC, Schools Division Superintendent