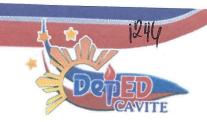


Republic of the Philippines

Department of Education

Region IV-A (CALABARZON)

Division of Cavite Trece Martires City, Cavite



February 9, 2017

DIVISION MEMORANDUM No 0 35, s. 2017

CONTINUOUS IMPROVEMENT PROGRAM (CIP) COACHING **CUM TRAVEL ORDER**

To:

OIC, Assistant Schools Division Superintendent

Chief, CID & SGOD

Education Program Supervisors/Specialists

Public Schools District Supervisors

Public School Heads

All concerned

- 1. In reference to Division Memorandum No. 027 s. 2017 entitled Continuous Improvement Program (CIP) Division Roll-Out, a weekly coaching of CI Teams from four (4) secondary schools and eight (8) elementary schools shall be held for 20 weeks starting February 10, 2017, 8:00 a.m. to 5:00 p.m. at different venues in the Division.
- The participants to the CI coaching sessions are divided into two groups with the following schedules and venues:

NORTH-WEST CLUSTER North Binakayan National High School Noveleta Elem. School Rosario Elem. School West	VENUE Rosario Elem. School Noveleta Elem. School Maragondon Elem. School	COACHING SCHEDULE Feb. 10, March 24, & May 5, 2017 Feb. 14, March 31, & May 12, 2017 Feb. 23, April 7, & May 19, 2017
Amaya School of Home Industry Margaondon Elem. School Ternate Elem. School	Ternate Elem. School ASHI Binakayan National High School Bulwagang Tanglaw (SDO)	March 3, April 14, & May 26, 2017 March 10, April 21 & June 2, 2017 March 17, April 28 & June 9, 2017 June 16 & 23, 2017
SOUTH-EAST CLUSTER	VENUE	COACHING SCHEDULE
East Bulihan National High School Bancal Elem. School San Gabriel II (Elem. School	Schools Division Office	Feb. 10, 14, 23, 2017 March 3, 10, 17, 24, 31, 2017
South Alfonso National High School Indang East Elem. School Amadeo Elem. School	ТВА	April 7, 14, 21, 28, 2017 May 5, 12, 19, 26, 2017 June 2, 9, 16, 23, 2017

- The agenda of the coaching are:
 - Updates and presentation of CI projects
 - Monitoring, evaluation, and plan adjustments of the projects
 - Other Matters

- 4. Members of the 12 CI teams are advised to be in attendance to the weekly coaching sessions. It is expected that after 20 weeks of coaching, all CI teams are ready for the presentations of their CI projects in a Division CI Symposium to be held in July 2017.
- CI Master Coach Lorena L. Arca is the designated coach for the North-West Cluster while CI Master Coach Reniel Patrick S. Tejidor is the designated coach for the South-East Cluster.
- Transportation, food, and other incidental expenses relative to the CI coaching of the five-member CI teams shall be charged against the school MOOE/local funds subject to usual accounting and auditing rules and regulations; while the transportation, food, and other incidental expenses of the CI coaches shall be charged against Division MOOE/local funds.
- Each CI team is requested to bring a laptop during the coaching session and the host school shall prepare the necessary equipment for the coaching session.
- The List of CI Teams and their corresponding members is attached in this Memorandum.
- This Memorandum also serves as Travel Order of CI Team Members and Coaches.

10. Immediate and wide dissemination of this Memorandum is desired.

hy: ELIAS A. ALICAYA, JR. Ed.D. OIC-Assistant Schools Division Superintendent

fm CHERRYLOU D. DE MESA OIC, Schools Division Superintendent

LIST OF SCHOOL CONTIUNUOUS IMPROVEMENT (CI) TEAM MEMBERS AND COACHES

NORTH-WEST CLUSTER SOUTH-EAST CLUSTER (Coach: Lorena L. Arca) (Coach: Reniel Patrick S. Tejidor Binakayan National High School 1. Alfonso National High School Merlinda C. Legaspi Alma D. Cosino Maricel A. Nicolasora Elenita F. Hernando Marlorraine Estacion Nerrisa R. Betonio Genevieve P. Lu Mylene R. Lescano Cristina S. Mondido Liza D. Perea 2. Noveleta Elem, School 2. Indang East Elem. School Marietta P. Eseque Mary Anne Joy D. Romanes Evelyn D. Torres Nerisa Venzon Sonia S. Calinog Auris Catinsag Cammela C. Andujare Florinda I. Mojica Rosario S. Bautista Queenah Sangangbayan 3. Rosario Elem. School 3. Amadeo Elem. School Jennifer H. Macatangay Allan D. Nava Rocell O. Bautista Diane A. Bayot Michelle C. Samulde Jessica E. Flores Richelle P. Papiona Rea G. Retolla Domingo Cueto Irish Claire B. Causaren 4. Amaya School of Home Industry 4. Bulihan National High School Edwin Luna John Paul T. Solon Renalita Tapawan Jonathan B. Diesta Alicia Jimeno Corazon M. Eugenio Jose S. Custodio Jeanifer A. Canaleja Jaymie S. Vicedo Mary Anne L. Colico 5. Maragondon Elem. School 5. Bancal Elem. School Charito D. Mamaril Lucena B. Malabanan Riezl M. Emelo Alfredo C. Malaca Elsie T. Abito Cris M. Magallanes Eden Rose M. Mendoza Ma. Victoria DC Muelle Ronalyn M. Angon Sufronio C. Bitangcor Jr. 6. Ternate Elem. School 6. San Gabriel II Elem. School Carlene C. Gahoy Roselina D. Sumaylo Roda Mia M. Dirain Myline A. dela Cruz Maricel G. Cabana Daisy M. Abenojar Emilie C. de Guzman Ramuel I. Bersamin Arlin L. Tiongco Josephine V. Ambrocio