



# International Youth Fellowship Philippines

#156 CK Sy Diamond Bldg., Libertad St., Pasay City  
Tel: (02) 551-4705  
Globe: 0915-988-3288 Tnt: 0950-244-0621  
Website: www.iyf.ph Email Address: iyfmanila64@gmail.com

## REQUEST LETTER

March 24, 2017

Dr. Diosdado M. San Antonio  
Regional Director,  
DepEd Region IV-A CALABARZON

*Handwritten notes:*  
To: SSS  
for your approval  
Admin. please  
Thank you - God bless  
[Signature]  
4:45

The IYF (International Youth Fellowship) is a non-profit organization that actively develops various cultural and educational programs for the youths from 86 different countries in the world. Since then, IYF has been carrying out various youth activities that have changed the lives of the youth for the better. These include World Camps, Cultural Presentations, Foreign Language Classes, Cultural Exchange Programs, Overseas Volunteerism Programs, Mind Education and a whole lot more. With all the programs IYF have in line, IYF has truly set the pace in the service of the youths.

Through its interdependent division for educational services, the International Mind Education Institute (IMEI) in cooperation with the local offices of the Department of Education, IYF Philippines have implemented the Mind Education program across different places in the Philippines for the past two years where at least 42,000 teachers and educators have been in attendance in our joint events and had sent at least 600 educators internationally to Korea and Japan from 2014 to 2016.

### 2017 KOREA SUMMIT MIND EDUCATION SPECIALIST TRAINING With Cultural Exchange

Here are supplemental information for this request engagement:

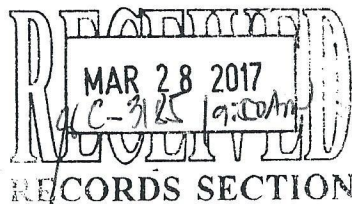
Request Purpose: Travel Order for Seminar Tour in Korea and Japan 2017

Engagement Date: April 17-22, 2017; May 15-19 and 22-26 (date and time are subject to change)

Participants: Superintendent, Supervisor, Principals and Teachers

The International Mind Education Institute is looking forward for your positive response.  
Thank you for your time and attention.

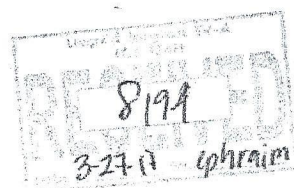
Department of Education  
DIVISION OF CAVITE



Noted by:

*Handwritten initials: J. M. J.*

Mr. Kim Yung Joo  
NCR Director  
IMEI Philippines



For more details about the event, please contact IYF staff at 09159883288, 09502440621 and IYF Center-Pasay at (632) 551-4705 or visit our website at [www.iyf.ph](http://www.iyf.ph) or email us at [iyfmanila64@gmail.com](mailto:iyfmanila64@gmail.com)

TO: Elementary & Secondary School Heads

April 3, 2017

For your information, guidance and approval as attendance to  
any activity of school-based personnel and learners is within your discretion.  
For Official Time Only No Government Funds shall be used.

*Handwritten signature: Cherrylou D. de Mesa*  
CHERRYLOU D. DE MESA  
OIC, Schools Division Superintendent





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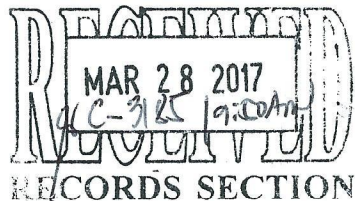
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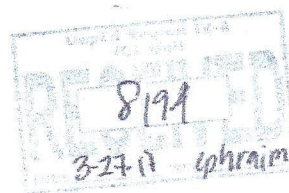
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