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NOTICE OF MEETING No. 054

TO: Assistant Schools Division Superintendent
 OIC, Assistant Schools Division Superintendent
 Chief, CID and SGOD
 Education Program Supervisors and Specialists
 Public Schools District Supervisors
 Public Elementary and Secondary School Heads
 Unit Focal Persons
 Key Administrators
 Department heads/ Key Teachers of Schools
 All concerned

DATE: June 16, 2017

Please be informed that there will be a **Coordination Meeting of All Unit Focal Persons, Key Administrators, and Department Heads/ Key Teachers of Schools** on June 22-23, 2017, in preparation of the upcoming Division Festival of Talents (DFoT) in August.

Education Program Supervisors (EPSs) and their function-based team shall attend and facilitate the said meeting.

Listed below is the schedule and respective venue of the meeting per learning area:

DATE/ TIME	LEARNING AREA	VENUE
June 22 8:00 a.m. – 12:00 n.n.	English	Bulwagang Tanglaw, DepEd Compound, Trece Martires City
June 22 8:00 a.m. – 12:00 n.n.	MAPEH	Trece Martires City Elementary School
June 22 8:00 a.m. – 12:00 n.n.	Mathematics	Francisco Osorio National High School
June 22 8:00 a.m. – 12:00 n.n.	Science	Silid Ugnayan, DepEd Compound, Trece Martires City
June 22 8:00 a.m. – 12:00 n.n.	Kindergarten	Silang West Elementary School
June 22 1:00 – 5:00 p.m.	Campus Journalism	Trece Martires City National High School
June 22 1:00 – 5:00 p.m.	Araling Panlipunan	Gov. Ferrer Memorial National High School
June 22 1:00 – 5:00 p.m.	Edukasyon sa Paggapakatao	Gov. Ferrer Memorial National High School
June 22 1:00 – 5:00 p.m.	SPED	Silid Ugnayan, DepEd Compound, Trece Martires City
June 22 1:00 – 5:00 p.m.	Filipino	Bulwagang Tanglaw, DepEd Compound, Trece Martires City
June 23 1:00 – 5:00 p.m.	EPP/ TLE/ TVE	Trece Martires City National High School

Attendance to the above-mentioned Meeting is a must.

CHERRYLOU D. DE MESA
 OIC, Schools Division Superintendent