



July 27, 2017

**DIVISION MEMORANDUM**  
NQ. 213s., 2017

**SCREENING OF ATHLETES, COACHES AND CHAPERONS FOR  
THE 2017 DIVISION SPORTS COMPETITION**

TO: Division Program Supervisors In- Charge of Sports (Regular, SPED, and ALS)  
Division Screening and Accreditation Committee  
Medical and Dental Officers  
Public Schools District Supervisors  
Public Elementary and Secondary School Heads  
All Sports Coordinators, Coaches, and Chaperons

1. Regional Memorandum on the Creation of District and Division Screening and Accreditation Committee for Regular, ALS and Special Games and Requirements and Forms to be adopted for screening of athletes, coaches and chaperons for school, unit, district, division meets, STCAA and Palarong Pambansa states that the DSAC shall be responsible for screening and accreditation of selected coaches, chaperons, and athletes to play in the Division Meets. This also includes ensuring the accuracy, updatedness and completeness of all documentary requirements of both athletes and coaches.
2. Thus, athletes' documents must be screened and evaluated first before they go through medical and dental check up. The DSAC must promptly submit the list of qualified athletes to the Office of the Schools Division Superintendent for approval. The OSDS will issue Division Bulletin to disseminate the list. The medical and dental teams must only perform physical examination to athletes included in the list; hence checking of documents is unnecessary.
3. Relative to this, members of Division Screening and Accreditation Committee shall convene of July 28, 2017, 10:00 a.m. at San Roque Elementary School.
4. Immediate dissemination and strict compliance of this Memorandum is highly desired.

  
**CHERRYLOU D. DE MESA**  
OIC, Schools Division Superintendent