



August 1, 2017

**DIVISION MEMORANDUM
NO. 204 s., 2017**

**CORRIGENDUM TO DIVISION MEMORANDUM NO. 204 s., 2017 ENTITLED, "CALL FOR
NOMINATION TO THE CAVITE GAWAD BANDILA YEAR 2"**

To: Assistant Schools Division Superintendent
Chiefs, CIS and SGOD
Education Program Supervisors
Public Schools District Supervisors
Curriculum and Implementation Division Personnel
Schools Governance and Operations Division Personnel
Public Elementary and Secondary School Heads
Public Elementary and Secondary Teachers
All Concerned

1. This is with reference to Division Memorandum No. 204 s 2017 entitled, "Call for Nomination to the Cavite Gawad Bandila Year 2".
2. Relative to this, please be informed of the new awards category pursuant to Regional Memorandum entitled, "Announcing the 2017 CALABARZON Gawad Patnugot":

No.	Individual Category	Level
1	Outstanding Elementary Teacher	K – Grade 6
2	Outstanding High School Teacher	Grade 7 – 12
3	Outstanding High School Principal	Elementary School
4	Outstanding High School Principal	High School
5	Outstanding Education Program Supervisor	SDO
6	Outstanding Public Schools District Supervisor	SDO
7	Outstanding Non-Teaching Personnel Level 1	SG 1 - 9
8	Outstanding Non-Teaching Personnel Level 2	SG 10 – 22 (except EPS and PSDS)
9	Outstanding Researcher	Elementary
10	Outstanding Researcher	High School

No.	School Category	Level
1	Most Effective School Reading Program Implementer	Elementary School
2	Most Effective School Reading Program Implementer	High School
3	Most Effective School ELLN Implementer	Elementary (K – 3) School
4	Best School-Based Management Implementer	Elementary School
5	Best School-Based Management Implementer	High School
6	Outstanding Campus Journalism Program Implementer	Elementary School
7	Outstanding Campus Journalism Program Implementer	High School
8	Outstanding Brigada Eskwela Implementer	Elementary
9	Outstanding Brigada Eskwela Implementer	High School



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No.	School Category
1	Outstanding Division GAD Program Implementer
2	Outstanding Division Sports Program Implementer
3	Outstanding Division DRRM Program Implementer

3. However, the following categories shall remain:

School-based

- a. Outstanding ALS Teacher;
- b. Best Gulayan sa Paaralan Program;

Non-teaching Best Employee Award

- c. Gantimpala Agad Award
- d. *Exemplary Behavior Award*
- e. Best Organizational Unit
- f. Cost Economy Measures Award
- g. Loyalty Award

4. In addition, submission of all documentary requirements shall be on **August 11, 2017**.

5. Attached is the revised criterion for the following new awards category. Please note that the criteria for the Outstanding ALS teacher shall also be the same with the criteria set for Outstanding Teachers, while the Best Gulayan sa Paaralan shall be the same as stated in Division Memorandum No. 204 s. 2017.

6. Any previous information inconsistent with this Memorandum is hereby rescinded.


CHERRYLOU D. DE MESA
OIC/Schools Division Superintendent



CAVITE GAWAD BANDILA YEAR 2

PROGRAMS ON AWARDS AND INCENTIVES FOR SERVICE EXCELLENCE (PRAISE)
IN DEPED CAVITE PROVINCE

GUIDELINES

Rationale

The Cavite Gawad Bandila is a division project that aims to support the Gawad Patnugot of the CALABARZON Search for Treasured Achievers in the Region (C-STAR) as well as the Civil Service Commission's Program on Awards and Incentives for Service Excellence (PRAISE). Aligned to DepEd CALABARZON's mantra, "It is a region where excellence is a culture and quality is a commitment", this project will recognize exemplary performance of teachers, instructional leaders, non-teaching personnel who have brought honor to their place of work (school / district), to the division, to the region and to the nation as a whole. It will also give recognition to schools that have made a big difference on the educational landscape through effective school-based programs and projects.

Objectives

1. Recognize schools, and public school teachers, school heads, education program supervisors, public schools district supervisors and school – based non-teaching personnel as well as the best implementers of various DepEd's programs and projects;
2. Motivate and inspire DepEd personnel in the Division to continue improve the quality of their performance towards excellence; and
3. Instill deeper commitment to public service.

Categories of Award

A. The awards for the individual category are the following:

1. Outstanding Elementary School Teacher
2. Outstanding High School Teacher
3. Outstanding Elementary Principal
4. Outstanding High School Principal
5. Outstanding Education Program Supervisor
6. Outstanding Public Schools District Supervisor
7. Outstanding Non-Teaching Personnel (Level 1)
8. Outstanding Non-Teaching Personnel (Level 2)
9. Outstanding Researcher (Elementary)
10. Outstanding Researcher (High School)

B. The awards for the school category are the following:

1. Most Effective School Reading Program implementer – Elementary School
2. Most Effective School Reading Program implementer – High School
3. Most Effective School ELLN Implementer – Elementary (K-3) School
4. *Best School-Based Management Implementer – Elementary*
5. *Best School-Based Management Implementer – High School*
6. Outstanding Campus Journalism Program Implementer – Elementary
7. Outstanding Campus Journalism Program Implementer – High School
8. Outstanding Brigada Eskwela Implementer – Elementary
9. Outstanding Brigada Eskwela Implementer – High School
10. Outstanding GAD Program Implementer
11. Outstanding Sports Program Implementer
12. Outstanding DRRM Program Implementer



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*All schools are highly encouraged to participate in all categories and send one official nominee in each award category. Likewise, Head teachers who wish to join the Search can participate in the Outstanding teacher category depending on their level of assignment.

Eligibility Requirements of Nominees

Nominated schools, instructional leaders, teaching and non-teaching employees in the individual and school categories must meet the following qualifications:

Individual Category

1. Filipino Citizen
2. Certification signed by the Administrative Officer V / IV (Personnel) that the nominee has obtained at least Very Satisfactory (VS) performance ratings for the last three (3) years.
3. Copy of the rating forms should be attached to the nomination folder
4. Active in the service for not less than five (5) years and must not be on leave at the time of Search
5. Has not been subjected to any form of disciplinary actions
6. No pending administrative, criminal and civil case filed
7. No Notice of Disallowance from COA

School Category

1. Certification signed by the Administrative Officer V / IV (Personnel of SDO) that the school nominee has obtained at least Very Satisfactory (VS) performance ratings for the last two (2) years (OPCRF)
2. Certification on no Unliquidated cash Advances and Disallowances for previous accountabilities as of December 31 of the year prior to nomination to be secured by the HRMO from the Commission on Audit (COA) Resident Auditor. Said certification should be signed by the agency's COA Resident Auditor NOT the agency's Financial Officer / Accountant.
3. In case of existing unliquidated cash advance and disallowance, a certificate of the status of such financial obligation shall be issued by the COA Resident Auditor.

Disqualification

1. Previous GAWAD Bandila / Patnugot Awardee
2. Awardee of a National Search
3. Lone contender on the specific category

Criteria for Evaluation

- A. **Individual Category:** Outstanding Teacher (elementary, high school), Outstanding Principal (elementary, high school), Outstanding education Program Supervisor, Outstanding Public Schools District Supervisor, Outstanding Non-Teaching Personnel (level 1 and 2), Outstanding Researcher Awards.

1. *Performance rating (IPCRF / OPCRf) – 30 points*
2. *Significant Accomplishment/s – 15 points*
Project / Work Accomplished, number of strategies / activities done that have significantly impacted the performance of the school, number of accomplished works / projects that benefited community. The role of TEA Governance must be highlighted.
3. *Impact of Accomplishments – 25 points*



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Scope / replicability of the program / projects / activity, number of people / office benefited and transactions facilitated, level of attainment per identified Performance Indicator

4. Innovation – 20 points
Original, creative programs, activities made in the last three (3) years in connection to the award category and the extent to which it / they is / are being used and the results; number of persons who benefited; scope / replicability of the innovation, level of attainment per identified Performance Indicator, The role of TEA Governance must be highlighted.
5. Awards and Membership – 10 points
Major awards / citations received relevant to the category and active membership in a reputable professional organization

B. School Categories

Most Effective School Reading Program Implementer (elementary school, high school), Most Effective ELLN Implementer (K-3 elementary school), Best School-Based management implementer (elementary school, high school), Outstanding Campus Journalism Program Implementer (elementary school, high school), Outstanding Brigada Eskwela Implementer (elementary school, high school) Outstanding Sports Program Implementer and Outstanding DRRM Program Implementer.

1. Performance Rating (OPCRF) – 30 points
2. Significant Accomplishment/s – 15 points
Project / Work Accomplished, number of strategies / activities done that have significantly impacted the performance of the school and the organization as well
3. Impact of Accomplishments – 25 points
Scope / replicability of the program / project / activity, number of people / office benefited and transactions facilitated, level of attainment per identified Performance Indicator
4. Innovation – 20 points
Original, creative programs, projects activities made in the last two (2) years in connection to the award category and the extent to which it / they is / are being used and the results; number of persons who benefited; scope / replicability of the innovation, level of attainment per identified Performance Indicator
5. Awards and Membership – 10 points
Major awards / citations received in connection to the award

Outstanding GAD Program Implementer

1. Policies – 25 points
GAD – related policies (Special Order, Memorandum Circulars and Board Resolutions) formulated, implemented and institutionalized by the agency, 2017 GAD Plan and Budget, 2016 GAD Accomplishment Report



2. People – 25 points
GAD-related capacity developments (e.g. trainings, seminars, orientation, workshops, etc.) conducted by the office whether for organization or for clients; membership of men and women in the organizational and the top management support for gender mainstreaming
3. Enabling mechanisms – 20 points
Structured GAD Focal point System; established and institutionalized partnerships with various stakeholders to develop and implement programs, projects and activities responding to gender issues; other enabling mechanisms established, institutionalized or chaired by the office to ensure that gender is mainstreamed (i.e. structures and systems, interagency / inter – LGU committees, TWGs, GAD database and budget allocation).
4. GAD Related Programs, Projects and Activities – 20 points
Number of Information Education and Communication (IEC) materials produced; number of identified PAPs provided; number of programs and / or projects mainstreamed with gender perspective or addressing a gender issue / GAD mandate that were formulated, implemented and institutionalized by the agency / office
5. Awards Received – 10 points
Awards / citations received in connection to the award

Required Nomination Documents

Each nomination required the submission of one (1) original nomination folder containing the fully – accomplished Gawad Bandila nomination form and other documentary requirements, and two (2) additional copies of the original nomination folder.

- A. Completely Filled Out Gawad Bandila Nomination Form (Maximum of 10 pages including Executive Summary and Nomination Write-Up)
 - Gawad Bandila (GB) Nomination Form 1 – Nomination for the individual categories: Outstanding Teacher, Outstanding Principal, Outstanding PSDS, Outstanding EPS, Outstanding Non-Teaching Personnel (Level 1 and 2).
 - Gawad Bandila (GB) Nomination Form 2 – Nomination Form for the school category: Most Effective School Reading Program Implementer, Most Effective School ELLN Implementer, Best School-Based Management Implementer, Outstanding Campus Journalism Program Implementer, Outstanding Brigada Eskwela Implementer, Outstanding Sports Program Implementer and Outstanding DRRM Program Implementer.
- B. Nominee's updated Form 212 or Personal Data Sheet with passport size photo with nametag taken during the last six months prior to the nomination (for individual category).
- C. Certification from the Chairperson of the School PRAISE Committee or its equivalent, that the nomination has undergone deliberation by the committee.
- D. Letter from the head of school endorsing the nomination to the Division PRAISE Committee.
- E. Self-certification of No Pending Administrative, Civil and Criminal Case (individual category)
- F. Certification signed by the Administrative Officer V / IV (Personnel) that the nomination has obtained at least Very Satisfactory (VS) performance ratings (IPCRF) for the last three (3) years for the individual category and Very Satisfactory (VS)



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performance rating (OPCRF) for the last two (2) years for the school categories. Copy of the rating forms should be attached to the nomination folder.

- G. Copy of recent appointment (Individual category)
- H. Authenticated and updated PRC License (Individual Category)
- I. Certification of No Unliquidated Cash Advances and Disallowances for previous accountabilities as of December 31 of the year prior to nomination to be secured by the HRMO from the Commission on Audit (COA) Resident Auditor. Said Certification should be signed by the agency's COA Resident Auditor NOT the agency's Financial Officer / Accountant. (For Principals, PSDS, EPS, PSDS, and School Categories)
- J. In case of existing unliquidated cash advance and disallowance, a certification of the status of such financial obligation shall be issued by the COA Resident Auditor.

Each completely filled up nomination form should be accompanied by a write-up using the Nomination Write-up form. In no case shall the write-up exceed the maximum allowable ten (10) pages of A4 size bond paper, using Century Gothic font #11.

The nomination form and documentary requirements should be placed in legal size folders. Hard-bound and creative covers are discouraged. Copies of annual reports, recommendations from institutions / personalities, news clippings and certificates of training, seminars and recognition **should not be included** in the nomination folder. Only required documents must be submitted.

Write-up of Accomplishments

- A. The write-up must highlight outstanding accomplishments or exemplary norms of conduct manifested within the last three years. Presentation of accomplishments for norms manifested should be in order of significance, complete with descriptions, justifications and should adhere to the following pointers:
 - Use specific terms. Define / clarify terms such as "assisted", "contributed" or "facilitated".
 - State understanding accomplishments of exemplary norms displayed and impact in brief, factual and in bullet form;
 - Present impact of accomplishments by indicating problems addressed, people / office benefited and / or transactions facilitated.
- B. The following information must be adequately provided:
 - For outstanding work accomplishment, state whether or not the accomplishments presented are part of the regular duties of the nominee or if these are his / her own initiative. If part of nominee's regular duties r mandate, cite justification on why the accomplishments are considered exceptional or extraordinary.
- C. Limitation on Nomination
 - The nomination write-up should only be for a maximum of 10 pages (A4 size bond paper, Century Gothic #11 font) to include the summary of accomplishments, impact and other information.
 - While there are several categories under the Search, an employee or official should be nominated to only one category.
 - Gawad Bandila awardees or those who have been previously conferred with **any** of the awards can still be nominated to the same or to a different award category **after three year** from the conferment of his / her award, provided that the nomination is based on a new set of accomplishments and / or exemplary norms / behavior manifested.



Procedure for Nomination

Nomination to the Search may be done by officials or schools within the Division of Cavite Province. The following are the steps on how to nominate outstanding instructional leaders, teaching and non-teaching employees and schools:

A. For individual category nomination:

- Schools are expected to nominate their exemplars. Each school shall only have one nominee in every award category.
- The Municipal PRAISE shall be responsible for preparing reviewing and preparing the nomination folder of the official employee being nominated for the approval of the head of school.
- The School Head shall approve the nomination and shall issue an endorsement letter to the Division PRAISE Committee.

B. For school category nomination:

- Schools are expected to nominate their exemplars. Each school shall only have one nominee in every award category.
- School PRAISE shall be responsible for preparing reviewing and preparing the nomination folder of the school being nominated for the approval of the head of school.
- The School Head shall approve the nomination and shall issue an endorsement letter to the Division PRAISE Committee.

Procedure for Screening and Evaluation

Division Level Screening

DepEd Cavite province through the Division PRAISE Committee shall create a Division Selection Committee on Awards for each category preferably composed of the Assistant Schools Division Superintendent, Division Chief, Administrative Officer, , Human Resource Training and Development Team, Section Head, Representative from the Teachers Association and PRAISE Committee members.

Likewise, the Selection Committee shall also screen all nominations with complete documentary requirements and determine the correctness of the category vis-à-vis the accomplishment/s presented. It shall shortlist qualified nominees.

Grounds for Disqualification of Nominations

- A. Non-compliance with the submission of complete documentary requirements shall render the nominee ineligible for Search (Deadline, size and number of folders, accuracy and completeness of information required in the nomination form, maximum number of pages for the accomplishment write-up, clearances and other required documents). Nomination with incomplete documents shall no longer be processed.
- B. Any misinterpretation made in any of the documents submitted shall be a ground for disqualification and for disciplinary action against the certifying nominee / authority pursuant to applicable CSC laws and rules.

Submission of Nomination

Nomination to the annual Gawad Bandila must be submitted to the Schools Division Office, attention Human Resource Training and Development **not later than August 11, 2017.**



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Nomination Form 1
Individual Category

Individual Category:	
THE NOMINEE	
Name:	Signature:
Sex:	Place of Birth:
Home Address:	
Mobile Number:	Civil Status:
School / Office Address:	
SDO:	
Phone Number:	DepEd Email Address
SCHOOL HEAD	
Name:	
Position:	
Telephone/Mobile Number:	
DepEd Email Address:	
NOMINATOR	
Name:	Position:
Office:	Telephone/Mobile No.:
Office Address:	Email Address:
ADDITIONAL INFORMATION ABOUT THE NOMINEE	
Were you a previous Gawad Bandila Nominee? <input type="checkbox"/> Yes <input type="checkbox"/> No If yes, what year? _____	
What award category? _____	
Were you a previous Gawad Bandila Semi-finalist? <input type="checkbox"/> Yes <input type="checkbox"/> No If yes, what year? _____	
What award category? _____	
Were you a previous Gawad Bandila Winner? <input type="checkbox"/> Yes <input type="checkbox"/> No If yes, what year? _____	
What award category? _____	



**Nomination Form
Individual Category**

NOMINATION WRITE-UP

(Maximum of 10 pages, A4 size bondpaper, Century Gothic #11 font, including executive summary)

Name of Nominee: _____ **SDO:** _____

School/Office: _____

Position/Designation: _____

Length of Service in the Position: _____ **In Government:** _____

I. Executive Summary (Description of why the nominee is deserving of the award in not more than 150 words which includes personal and professional traits and competencies.)

II. Significant Accomplishment/s within the last Three Years (June 2014 – June 2017)
(Description of the Project/Work Accomplished, Strategies/Activities Done that have significantly impacted the performance of the school / school community.)

III. Impact of Accomplishments (Indicate problems addressed, people/office benefited and transactions facilitated. Indicate whether or not the accomplishments are part of the nominee's regular functions/mandated or the product of his/her initiative. If parts of the nominee's regular functions/mandated or the product of his/her initiative. If parts of the nominee's regular duties or mandated, justify why the accomplishments are considered exemplary or extraordinary.)

IV. Innovations (If any, creative programs, projects, activities made in the last three (3) years in connection to the award category) 1 page abstract.



Nomination Form 1
Individual Category

CERTIFICATION

We attest to all facts contained herein and authorize the use of these information for publication. We understand that the Division PRAISE Committee will validate the accuracy of the information contained in this form and grant our consent to the conduct of a background investigation. Any misinterpretation made by the signatories shall be ground for disciplinary action pursuant to applicable CSC laws and rules.

PRINTED NAME AND SIGNATURE

NOMINEE

SCHOOL PRAISE COMMITTEE CHAIR

DIVISION HRMO

SCHOOL HEAD



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Nomination Form 2
School Category

School Category:	
THE NOMINEE	
Name:	
School/Office Address:	
District:	SDO:
Telephone Number:	DepEd Email Address:
SCHOOL HEAD	
Name:	Sex:
Designation:	
Telephone/Mobile Number:	
DepEd Email Address:	
NOMINATOR	
Name:	Position:
Office:	Telephone/Mobile No.:
Office Address:	Email Address:
ADDITIONAL INFORMATION ABOUT THE NOMINEE	
Was your school a previous Gawad Bandila Nominee? <input type="checkbox"/> Yes <input type="checkbox"/> No If yes, what year? _____	
What award category? _____	
Was your school a previous Gawad Bandila Semi-finalist? <input type="checkbox"/> Yes <input type="checkbox"/> No If yes, what year? _____	
What award category? _____	
Was your school a previous Gawad Bandila Winner? <input type="checkbox"/> Yes <input type="checkbox"/> No If yes, what year? _____	
What award category? _____	



Nomination Form 2
School Category

NOMINATION WRITE-UP

(Maximum of 10 pages A4 bond paper, Century Gothic #11 font, including executive summary)

Nomination Form
Individual Category

Name of School: _____

SDO: _____

Category: _____

I. Executive Summary (Description of why the school is deserving of the award in not more than 150 words which includes TEA Governance implementation, Financial management, DepEd programs and Projects implementation.)

II. Significant Accomplishment/s within the last Two Years (June 2015 – June 2017)
(Description of the Project/Work Accomplished, Strategies/Activities Done that have significantly impacted the performance of the learners and the school as well.)

III. Impact of Accomplishments (Indicate problems addressed, people/office benefited and transactions facilitated. Justify why the accomplishments are considered exemplary or extraordinary.)

IV. Innovations (If any, Original, creative programs, projects, activities made in the last two (2) years in connection to the award category) 1 page abstract.



Nomination Form 2
School Category

CERTIFICATION

We attest to all facts contained herein and authorize the use of these information for publication. We understand that the Division PRAISE Committee will validate the accuracy of the information contained in this form and grant our consent to the conduct of a background investigation. Any misinterpretation made by the signatories shall be ground for disciplinary action pursuant to applicable CSC laws and rules.

PRINTED NAME AND SIGNATURE

NOMINEE

SCHOOL PRAISE COMMITTEE CHAIR

DIVISION HRMO

SCHOOL HEAD



**Nomination Form 3
GAD**

A. GENERAL INFORMATION

School: _____

Address: _____

Office Head: _____ Designation: _____

Telephone: _____ Mobile: _____

Fax: _____ Email: _____

(Note: Documentation reports, attendance sheets, awards and certificates, photos, write-ups, EIC materials should be made available during the onsite validation)

B. POLICIES

Please enumerate GAD-related policies (Special Order, Memorandum Circular and Board Resolutions) formulated, implemented and institutionalized by the agency. (Please use additional sheets when necessary)

B.1 2017 GAD Plan and Budget

___ Available

___ Approved/Endorsed

___ Integrated in the planning documents

___ Mainstreamed

B.2 2016 GAD Accomplished Report

___ 25 to 49% implemented

___ 50 to 74% implemented

___ 75 to 99 % implemented

___ 100% implemented

B.3 Other Policies

TITLE OF POLICY	DATE ISSUED	TARGET POPULATION (staff or clients)	BRIEF DESCRIPTION (How the policy is addressing an important gender issue)



Nomination Form 3A
GAD

C. PEOPLE

C.1 GAD-related Capability Building Activities Conducted/Attended

Please enumerate GAD-related capacity developments (e.g. trainings, seminars, orientations, workshops, etc.) conducted by the office whether internal or for clients. (Please use additional sheets when necessary).

TITLE OF ACTIVITY	TYPE	DATE CONDUCTED	NO. & PROFILE OF PARTICIPANTS	OUTPUT
A. ORGANIZATION				
B. FOR CLIENTS				

C.2 Membership of men and women in organizations

___ 1 organization

___ 2 to 3 organizations

___ 4 to 5 organizations

___ 6 or more organizations



Nomination Form 3A

GAD

C.3 Top management support for gender mainstreaming

_____ 25% of top management

_____ 50% of top management

75% of top management

_____ 100% of top management

D. Enabling Mechanisms

D.1 GAD Focal Point System

- Date established:

- Title of the policy issuance on the creation and/or strengthening of the GFPS

GFPS Composition (please use additional sheets when necessary)

Executive Committee Head: _____

Position: _____

Designated Alternate Head: _____

Position: _____

ExeCom Members:

[illegible]



Nomination Form 3A
GAD

TWG Chairperson: _____

Position: _____

TWG Member:

NAME	POSITION	DEPARTMENT / DIVISION / UNIT	NO. OF YEARS AS MEMBER

D.2 Networking Efforts (Attach TOR and or MOA/MOU and the works and financial plan of the partnership agreement)

Please enumerate partnerships established and institutionalized with various stakeholders to develop and implement programs, projects and activities responding to gender issues. (Please use additional sheets when necessary)

TITLE OF PARTNERSHIP (Please attach TOR when applicable)	PARTNERS	DATE ESTABLISHED & STATUS OF PARTNERSHIP	ACCOMPLISHMENTS



Nomination Form 3A
GAD

D.3 Other enabling mechanisms established

Please enumerate other enabling mechanisms established, institutionalized or chaired by the office to ensure that gender is mainstreamed (i.e. structures and systems, interagency/inter-lgu committees, TWGs, GAD database and budget allocation).

GENDER-RESPONSIVE ENABLING MECHANISM (Please attach TOR when applicable)	DATE ESTABLISHED	GENDER ISSUE/GAD MANDATE ADDRESSED	ACCOMPLISHMENTS

E. GAD-RELATED PROGRAMS/PROJECTS

E.1 Information, Education and Communication
List down the IEC materials produced

TITLE	BRIEF DESCRIPTION OF THE PROGRAM/PROJECT	GENDER ISSUE/GAD MANDATE ADDRESSED	BUDGET	DATE IMPLEMENTED	STATUS & OUTCOME OF IMPLEMENTATION

E.2 Client-directed

___ 1 of the identified PAP provided ___ 2 of the identified PAPs provided
___ 3 of the identified PAPs provided ___ 4 or more of the identified PAPs provided



Nomination Form 3A
GAD

E.3 Other Client-directed PAPs

Please enumerate programs and/or projects mainstreamed with gender perspective or addressing a gender issue/GAD mandate that were formulated, implemented and institutionalized by the agency/office. (Please use additional sheets when necessary)

TITLE	BRIEF DESCRIPTION OF PROGRAM/PROJECT	GENDER ISSUE/GAD MANDATE ADDRESSED	BUDGET	DATE IMPLEMENTED	STATUS & OUTCOME OF IMPLEMENTATION

F. OTHER RELEVANT INFORMATION (Awards/citations received in connection to the award. Please use additional sheets when necessary).

G. WHY DO YOU THINK THE SCHOOL DESERVED THE AWARD? (Please use additional sheets when necessary)



Nomination Form 3A
GAD

H. INFORMATION ABOUT THE NOMINATION PARTY

Name of the nominating party:

(Name of the nominating party)

Position: _____ SDO: _____

Telephone Nos.: _____ Fax: _____ Email: _____

Signature: _____

CERTIFICATION

We attest to all facts contained herein and authorize the use of these information for publication. We understand that the Division PRAISE Committee will validate the accuracy of the information contained in this form and grant our consent to the conduct of a background investigation. Any misinterpretation made by the signatories shall be a ground for disciplinary action pursuant to applicable CSC laws and rules.

PRINTED NAME AND SIGNATURE

NOMINEE

SCHOOL PRAISE COMMITTEE CHAIR

DIVISION HRMO

SCHOOL HEAD