



August 15, 2017

DIVISION MEMORANDUM
No. 241, s. 2017

**BOARD OF CLAIMS INFORMATION DISSEMINATION CAMPAIGN
CUM TRAVEL ORDER**

To: OIC, Assistant Schools Division Superintendent
Chiefs, CID and SGOD
Education Program Supervisors/Specialists
Public Schools District Supervisors
Public School Heads
All Concerned

1. In consonant with the invitation of the Office of the Provincial Governor to DepEd Cavite in the Board of Claims Information Dissemination Campaign on August 16, 2017 at 10:00 a.m. at the Provincial Gymnasium, Trece Martires City, the following ESP and AP teachers are requested to participate the said event.

ESP TEACHER	SCHOOL
Conrad Obar	Luis Aguado National High School
Cris Noel Aure	Alfonso National High School
Margaret Musa	Munting Ilog National High School
Rowena De Guia	Rosario National High School
Ivan John Tible	Gen. Mariano Alvarez National High School
AP TEACHERS	
Ma. Ellen Lopez	Luis Aguado National High School
Mercedes Oreiro	Tanza National Comprehensive High School
Loida Magdaraog	Bucal National High School
Marilyn Anay	Tagaytay City Science National High School
Jocelyn Laxamana	Governor Ferrer National High School

2. Transportation expenses of the abovementioned personnel shall be charged against the school MOOE subject to usual accounting and auditing rules and regulations.
3. This Memorandum shall also serve as Travel Order of the school's participant to the event.
4. Immediate dissemination and compliance to this Memorandum is highly desired.


CHERRYLOU D. DE MESA
OIC, Schools Division Superintendent