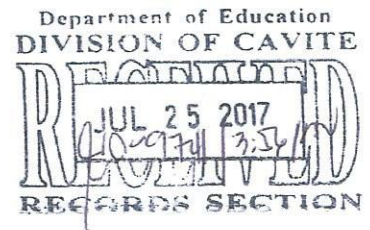




JBOGM Tutorial Review and Training Services Co.
3rd Floor ASY Bldg., Unit-D, San Juan, Tabaco City
S.E.C. REG. NO. PG201435487
Contact Nos.: 09776490186/09451043545

July 24, 2017

CHERRYLOU D. DE MESA
Officer-in-Charge
Schools Division Superintendent
Division of Cavite
Trece Martirez City



Dear Madam ,

Greetings of Peace!

The JBOGM Tutorial Review and Training Services is dedicated at providing educators, learners of community leader's quality and relevant training programs that will contribute significantly to their personal development. Due to the roll-out of the enhanced Philippine basic education widely known as the "K to 12 program" and under the Universal Kindergarten law known as Republic Act 10157 kindergarten and primary teachers are in need of strategies to implement active learning in their respective classroom to help their learners acquire early literacy and numeracy skills.

We invited, Mr. Marco Brazil known as the "King of Games of Asia" as the lead lecturer. Mr. Brazil will be coming to the Philippines all the way from Japan to lecture participants on the upcoming seminar/workshop.

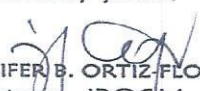
In behalf of the company, I would like to seek approval and endorsement from your office our seminar-workshop on "Sing, Dance, and Play: Active Learning in the Preschool and Primary Classrooms" (see attached proposal and program). In an overview, this 3-day seminar-workshop aims to help preschool and primary teachers with interactive and active learning-teaching strategies to help learners acquire the basic skills in phonics, beginning reading and writing, and early number skills with additional focus on classroom management and storytelling to effect learning among their young learners.

Registration fee of php2,700 will be charged per participant to cover speakers' honorarium and airfare, seminar kit, handouts, certificate, 2 lunches and 4 snacks. A discount of php200 will be given to early registrants. Deadline for early registration of Php2,500 is on August 8, 2017. Onsite Registration on August 18 is Php2,700. Accommodation is not included in the registration fee.

I hope that this project merits your approval and endorsement to your kindergarten teachers and coordinators in your Division. I am looking forward to working with you in improving the lives of the people within your care through quality education.

Thank you

Respectfully yours,


JENNIFER B. ORTIZ-FLORES
Directress -JBOGM
CP#09451043545

TO: All Concerned

July 31, 2017

*For your information, guidance and approval as attendance to
any activity of school-based personnel and learners is within your discretion.
For Official Time Only. No Government Funds shall be used.*


CHERRYLOU D. DE MESA
OIC, Schools Division Superintendent