



Republic of the Philippines
Department of Education
Region IV-A (CALABARZON)
Division of Cavite
Trece Martires City, Cavite



2:49
C-12504


August 25, 2017

DIVISION MEMORANDUM
No. 257, s. 2017

**ADMINISTRATION OF NATIONAL CAREER ASSESSMENT
EXAMINATION (NCAE) SY 2017-2018**

To: Assistant Schools Division Superintendent
Chief, CID/OIC Chief, SGOD
Education Program Supervisors
Public Schools District Supervisors
Secondary School Heads Public and Private Schools
All Concerned

1. In reference to Deped Memorandum No. 140 s, 2017 The Department of Education through the Bureau of Educational Assessment with the assistance of school's division and secondary school's personnel will conduct the administration of National Career Assessment Examination to all grade 9 students of public and private school on August 30-31, 2017.
2. The venue of distribution and orientation will be at Trece Martires City NHS on August 29, 2017 and the retrieval day will be on August 31, 2017 after the second day examination, please refer to the schedule enclosed with this.
3. In order to facilitate the smooth flow of the distribution the Division Testing Task Force will prepare test paraphernalia on August 28, 2017.
4. It is highly requested that the Education Program Supervisors and Public Schools District Supervisors are to monitor the conduct of two day NCAE administration.
5. Expenses relative to monitoring of this activity are chargeable against local fund subject to usual accounting rules and procedures.
6. The services rendered by Division Testing Task Force during holiday and beyond office hours will be entitled to service credit or compensatory leave credits to all concerned.
7. This Memorandum shall also serve as Travel Order to monitoring officials.
8. Immediate dissemination of this Memorandum is earnestly desired.


by: ELIAS A. ALICAYA, JR. Ed.D.
OIC-Assistant Schools Division Superintendent
for **CHERRYLOU D. DE MESA**
OIC, Schools Division Superintendent



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Enclosure No. 1 to the Numbered Memorandum No. ____, s. 2017

EXECUTIVE COMMITTEE

CHERRYLOU D. DE MESA
OIC, Schools Division Superintendent

ELIAS A. ALICAYA JR., Ed. D.
Assistant Schools Division Superintendent

ELPIDIA B. BERGADO, Ed. D.
Chief, Curriculum Implementation Division

EDUARDA M. ZAPANTA, Ed. D.
Education Program Supervisor, Mathematics
Division Testing Coordinator

LIST OF DIVISION TESTING TASK FORCE AND SCHEDULE

MUNICIPALITIES PUBLIC and PRIVATE SCHOOLS GROUP A	August 29, 2017 MULTIPURPOS E HALL	August 29, 2017 MULTIPURPOSE HALL	August 29, 2017 MULTIPURPOSE HALL	August 29, 2017 Orientation Group A and B TMCNHS Library
Rosario	9:00-9:45 AM	Tanza	9:00- 9:45AM	9:45-10:15
Kawit	10:15:00-11:00	Alfonso	1015: 11:00 AM	9:45-10:15
Noveleta	11:00-12:00	Mendez	11:00- 12: 00 AM	10:30- 11:00
Silang	11:00-12:00	Magallanes	11:00- 12:00 AM	10:30-11:00
Carmona	1:00-2:00	Maragondon	1:00- 2:00	11:30-12:00
GMA	1:00-2:00	Magallanes	1:00- 2:00	11:30- 12:00
Ternate	2:00-3:00	GEA	2:00- 3:00	1:30-2:00
Gen. Trias	2:00-3:00	Tagaytay	2:00- 3:00	1:30- 2:00
Amadeo	3:00-4:00	Naic	3:00-4:00	2:00- 2:30
		Trece Martires City	3:00- 4:00	2:30-3:00
TEAM A DISTRIBUTORS	In CHARGE ON ORIENTATION FOR GROUP A AND B at the LIBRARY	TEAM B: DISTRIBUTORS	In CHARGE on ORIENTATION FOR GROUP A AND B at the LIBRARY	
FREDERICK DECENA	ESTER ZUNIGA	RONALD PERENA	ESTER ZUNIGA	
DANNY LIMOSNERO	PERLITA VILLANUEA	REYNALDO HERERA	PERLITA VILLANUEA	



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ANTHONY DIMAPILIS	FLORMINA AURE	DOLWIN NAVARRO	FLORMINA AURE		
MARCO ROTAIRIO	RIO GAN	RONALD ALLAN FERRER	RIO GAN		
NORITA VASQUEZ		JAY FULVODORA			
JOAN PACATANG		MYRNA AVINANTE			
MARISSA OLAVE		MARISSA CAPISTRANO			
CONNIE BARON		ANGELINE CRUZ			
ARNEL ZAPANTA P.		MARCOS ARISTOTLE P. ALAVAREZ			
DOCUMENTATION and CERTIFICATES		GINA MINARDO			
RETRIEVAL SCHEDULE	August 2017 1:00 onwards	31, PM	Division Testing Task Force With 8 teachers from TMCNHS		

(046) 419-1286

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