



January 23, 2018

DIVISION MEMORANDUM

NO. 013, s. 2018

ADDENDUM TO THE DIVISION MEMORANDUM NO. 013 s. 2018 ENTITLED
"PROCESSING OF APPLICATION FOR TEACHER I POSTIONS
IN ELEMENTARY AND JUNIOR HIGH SCHOOL FOR
SCHOOL YEAR 2018-2019"

TO: OIC, Assistant Schools Division Superintendent
Chiefs, CID and SGOD
Education Program Supervisors
Public Schools District Supervisors
Public Elementary and Secondary School Heads

1. In reference with the Division Memorandum No. 013, s. 2018 entitled "**Processing of Application for Teacher I Positions in Elementary and Junior High School for School Year 2018-2019**", please be informed that the submission of consolidated evaluation of applicants and signed summary of ranking using DepEd Order No. 7, s. 2015 will be on **February 2, 2018**. Furthermore, you are also advised to include the consolidated evaluation of applicants and signed summary of ranking using Deped order No. 22, s. 2015.
2. The said document will be submitted to the following assigned personnel:

Elementary	- Mr. Teodoro P. Fulvadora Jr.
Junior High School	- Mr. Ronald Kevin C. Del Rosario
3. In addition to, respective Municipal/District Clerks shall review and validate the completeness of the documents in order to facilitate smooth work flow procedure.
4. For dissemination, guidance and compliance.

CHERRYLOU D. DE MESA, JR. Ed.D.

OIC- Assistant Schools Division Superintendent

CHERRYLOU D. DE MESA
OIC-Schools Division Superintendent