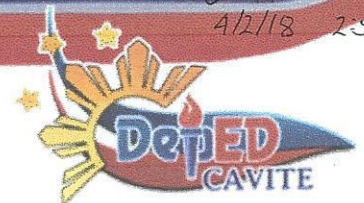




Republic of the Philippines  
**Department of Education**  
Region IV-A (CALABARZON)  
**Division of Cavite**  
Trece Martires City, Cavite



April 02, 2018

**DIVISION MEMORANDUM**

No. 086, s. 2018

TO: Assistant Schools Division Superintendent  
Chiefs, CID/SGOD  
Education Program Supervisors  
Public Schools District Supervisors  
Elementary School Heads  
LR Key Administrators  
All Concerned


**RETRIEVAL OF BORROWED SUPPLEMENTARY  
READING MATERIALS (SRMs)**

1. In lieu of Division Memorandum No. 164, s. 2017, entitled Schedule of Borrowing Supplementary Reading Materials (SRMs), the Learning Resource Development and Management Systems (LRMDS) reminds the schools' borrower to return the complete borrowed SRMs on the following schedule:

DATE	MUNICIPALITY	VENUE
April 10, 2018	Alfonso, Amadeo, Indang	Mendez Library Hub
April 11, 2018	Rosario, Kawit, Noveleta	SDO Library Hub
April 12, 2018	Gen. E. Aguinaldo, Magallanes, Tagaytay, Mendez	Mendez Library Hub
April 13, 2018	Carmona, GMA, Silang	SDO Library Hub
April 18, 2018	Naic, Maragondon, Ternate, Gen. Trias, Tanza	SDO Library Hub
April 20, 2018	Trece Martires City Schools	SDO Library Hub

2. The PSDS/ School Heads must ensure that complete SRMs will be returned. In case of lost or unreturned SRMs, replacement of book with same content/story shall be implemented.

3. Please be guided accordingly.

  
**CHERRYLOU D. DE MESA**  
Schools Division Superintendent