

April 11, 2018


DIVISION MEMORANDUM

NO. 091 S 2018

**ANNUAL PHYSICAL EXAMINATION
TEACHING AND NON – TEACHING PERSONNEL
(CHEST X-RAY / URINALYSIS)**

To: Assistant Schools Division Superintendent
OIC – Assistant Schools Division Superintendent
OIC – SGOD and Chief CID
Unit Heads
All Education Program Supervisors
Public School District Supervisors
Concerned School Heads
All Teaching and Non – Teaching Personnel

1. In compliance with the Civil Service Commission Memorandum No. 7 s. 1989 and as part of the Teachers Health Welfare Enhancement Program, all teaching and non-teaching personnel will undergo health profiling and annual physical examination (Chest X-Ray, Urinalysis)
2. School personnel (teaching and non-teaching) shall bring the results of their X-ray and urinalysis during the date of their physical examination. In case that X-ray and urinalysis results are not yet available, they shall submit the results one week after their scheduled physical examination.
3. School personnel are encouraged to undergo chest x-ray and urinalysis for early detection and management of illnesses, if any, to ensure a safe and healthy environment for the academic community.
4. The Division Nurses in - charge of their districts shall report on a regular basis this summer in order to ensure the full implementation of the program.
5. Food Handlers shall submit their Chest X-ray, Urinalysis, stool exam and secure a certification from the Municipal Health Office.
6. Attached is the schedule of the annual physical examination.
7. For immediate dissemination and compliance.


CHERRYLOU D. DE MESA
Schools Division Superintendent



Schedule of Physical Examination of Teaching and Non-Teaching Personnel

Date	District/ Municipality
April 16, 2018 (Monday)	Noveleta District & HS Alfonso District & HS
April 17, 2018 (Tuesday)	Kawit District & Binakayan NHS Gen. Aguinaldo District & HS
April 18, 2018 (Wednesday)	Rosario District Magallanes District & HS
April 19, 2018 (Thursday)	Gen. Trias I & Tropical Village NHS Tagaytay District & HS P. Tolentino NHS
April 20, 2018 (Friday)	ETTMNHS Amadeo District & HS
April 30, 2018 (Monday)	Gen. Trias II & Santiago NHS GMA District
May 2, 2018 (Wednesday)	Rosario NHS & Bagbag NHS/ Escuela Señora de Salinas Carmona District
May 3, 2018 (Thursday)	Maragondon District / Pulo Ni Sara NHS Carmona NHS
May 4, 2018 (Friday)	Bulihan NHS
May 7, 2018 (Monday)	Tanza District San Jose Community NHS
May 8, 2018 (Tuesday)	Naic I District, Naic Coastal, Pueblo Del Mar, Ibayo NHS Silang I District
May 9, 2018 (Wednesday)	Naic II District, Naic NHS, Ciudad Nuevo NHS Silang II District & Lumil NHS, Malabag NHS, Kaong NHS, Muntingllog Main & Annex
May 10, 2018 (Thursday)	Trece District, Luis Aguado NHS, F. Osoro NHS, Fiscal Mundo NHS BSSPES/ Bagongbuhay
May 11, 2018 (Friday)	Cavite Science NHS, Maragondon, Bucal NHS Indang I & HS
May 16, 2018 (Wednesday)	Trece NHS Main & Annexes Indang II District & HS
May 17, 2018 (Thursday)	Mendez District & HS Ternate District & HS
May 18, 2018 (Friday)	Division Office Personnel