



NOTICE OF MEETING NO. 069

TO: All Senior Bookkeepers (Secondary IUs)

Date: April 2, 2018

Please be informed that there will be a meeting on April 6, 2018, 1:00 p.m. at Silid Ugnayan, DepEd Compound, Brgy. Luciano, Trece Martires City Cavite.

Agenda of the said meeting are the following:

1. Seminar on TRAIN Law
2. Online Submission of Budget Proposal (OSBP)
3. 1st Quarterly Report
4. Other matters

It is expected that the following personnel be present at the said meeting:

1. Budget Officer
2. Senior Bookkeepers of all Implementing Units
3. Budget staffs

CHERRYLOU D. DE MESA
Schools Division Superintendent



C-6029
4/2/18

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