



NOTICE OF MEETING NO. 076

TO: Assistant Schools Division Superintendent
OIC, Office of the ASDS
Chiefs, CID and SGOD
SDO Unit Heads and Section Chiefs

Date: April 24, 2018

Please be informed that there will be a Quality Management Meeting on April 27, 2018 8:00 a.m. to 12:00 n.n. at Silid Ugnayan, DepEd Cavite Compound, Brgy. Luciano Trece Martires City, Cavite.

Agenda of the said meeting are the following:

1. Review and approval of previous minutes.
2. Matters arising from previous minutes.
3. Voice of the Customer (VOC) Report
4. Monthly Performance Review
5. Report on Performance Review
6. Other Matters

It is expected that the following personnel be present at the said meeting:

1. Assistant Schools Division Superintendents;
2. Chiefs, CID and SGOD, and;
3. Unit Heads and Section Heads of SDO and SGOD (including DRRM and Youth Development)

CHERRYLOU D. DE MESA
OIC, Schools Division Superintendent