



Republic of the Philippines  
**Department of Education**  
Region IV-A (CALABARZON)  
**Division of Cavite**  
Trece Martires City, Cavite



April 26, 2018

**NOTICE OF MEETING NO. 081**


TO: OIC Assistant Schools Division Superintendent  
Chief, CID / OIC Chief SGOD  
Education Program Supervisors  
Public Schools District Supervisors  
Elementary and Secondary School Heads  
All Concerned

Please be informed that there will be a meeting of all elementary English key administrators and secondary department heads on May 2, 2018 from 9:00 a.m to 12:00 n.n at Alfonso Elementary School, Alfonso, Cavite.

Agenda:

1. Workbook Writeshop
2. Other Concerns

The attendance to this meeting is highly expected.

  
**CHERRYLOU D. DE MESA**  
Schools Division Superintendent