



May 7, 2018

**DIVISION MEMORANDUM
NO. 102, s. 2018**

**ADDENDUM TO DIVISION MEMORANDUM NO. 102, S. 2018 TITLED
"SENIOR HIGH SCHOOL JOB FAIR 2018"**

To : OIC- Assistant Schools Division Superintendent
Chiefs, CID and SGOD
Education Program Supervisors
Public Schools District Supervisors
Public and Private Senior High School Heads
All concerned

1. Relevant to the conduct of the **one-day Division Senior High School Job Fair** on **May 10, 2018** at the **Provincial Gymnasium, Trece Martires City, Cavite**, the following Adopt-a-School Program coordinators are designated to assist on the said activity:

NAME	SCHOOL
1. Lilybeth C. Bartolome	Rosario National High School
2. Maria Fe B. Noriel	Rosario National High School
3. Philamer P. Arcena	Tanza National Comprehensive HS
4. Olivia D. Dones	Sanja Mayor ES
5. Marilyn B. Lengson	Gen. Emilio Aguinaldo NHS
6. Lerio L. Tamayo	Ternate West NHS
7. Adalbert S. dela Cruz	Ternate West NHS
8. Rodrigo V. Pelina	Ternate Central ES
9. Norena C. Biscocho	Bulihan NHS
10. Catherine S. Oliquino	Bulihan NHS

2. The above-mentioned coordinators are expected to:
- facilitate the on-site registration of applicants, and;
 - assist walk-in participants in accomplishing forms (DOLE and PPESO)
3. The Job Fair shall run from 9:00 a.m. to 3:00 p.m. but ASP coordinators are requested to report on the venue as early as 7:00 a.m. to accommodate walk-in participants.
4. An entrepreneurial talk will simultaneously be held at the Provincial Capitol's ceremonial hall on the same day from 3:00 p.m. to 5:00 p.m. This shall be open to all interested but limited number of walk-in participants. Certificates shall be given to the entrepreneurship orientation attendees. Attached is the program flow of the said activity.
5. For more information, contact the Division Office at telephone number 419-1286 or visit the Office at the above mentioned address.



Republic of the Philippines
Department of Education
Region IV-A (CALABARZON)
Division of Cavite
Trece Martires City, Cavite



6. Immediate dissemination of this Memorandum is highly desired.

by: ELIAS A. ALICAYA, JR. Ed.D.
OIC-Assistant Schools Division Superintendent
CHERRYLOU D. DE MESA
Schools Division Superintendent */sm*

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PROGRAMME

3:00 – 3:15	Registration
3:16 – 3:23	Opening Program Makabayan Song Prayer
3:24 – 3:30	Opening/ Welcome Remarks MS. CHERRYLOU D. DE MESA Schools Division Superintendent
3:31 – 3:36	Inspirational message MR. NOLY D. GUEVARA Provincial Director, Department of Trade and Industry
3:40 – 4:10	Entrepreneurship 101 DR. ALDRIN P. ANTIVOLA Professor, De La Salle University-Dasmariñas
4:11-4:15	OPEN FORUM
4:20 – 4:50	Doing Business the Millennial Way MS. ISABEL N. PUNZALAN President/ CEO, Delfa's Food Products
4:51 – 4:56	OPEN FORUM
4:57 – 5:00	Closing Remarks MS. THERESA BAUTISTA Education Program Specialist for Social Mobilization and Networking