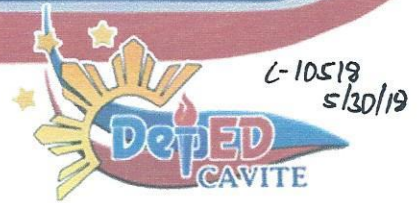




Republic of the Philippines  
**Department of Education**  
Region IV-A (CALABARZON)  
**Division of Cavite**  
Trece Martires City, Cavite



May 30, 2018

**DIVISION MEMORANDUM**  
No. 156 s. 2018

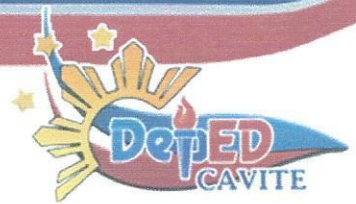
**2018 ADMINISTRATION OF PHILIPPINE EDUCATIONAL  
PLACEMENT TEST**

TO: OIC, Assistant Schools Division Superintendent  
Chiefs, CID and SGOD  
Education Program and Public Schools District Supervisors  
Secondary School Heads  
Guidance Counselors  
PEPT Test Administrators

1. In reference to DepEd Advisory dated May 29, 2018, this Division will administer the Philippine Education Placement Test, on June 2, 2018 at Trece Martires City Elementary School, San Agustin, Trece Martires City Cavite.
2. Pursuant to DepEd Order 55, s. 2016, the Philippine Educational Placement Test (PEPT) may be administered to the following:
  - a. Learners from schools without a government permit
  - b. Learners from nonformal and informal education programs
  - c. Learners who have incomplete or no record of formal schooling
  - d. Learners with back subjects
  - e. Learners who need grade level standards assessment
  - f. Learners who are overage for their grade levels
3. It is strongly encourage therefore that the test takers need to bring with them the **updated Form 137 and/or Form 138**, if necessary.
4. The actual examination shall commence from 7:30am until 5:00pm and the examinees should be at the testing venue on or before 7:00am in casual attire (no sleeveless and shorts) and should bring the following:
  - a. No. 2 lead pencil
  - b. Extra papers for computation purposes
  - c. Snacks and lunch
5. It is highly requested that the PEPT coordinators in different districts should inform the examinees as to testing center, Trece Martires City Elementary School.
6. In order to achieve the smooth conduct of the test, there will be an orientation of room examiners and testing task force on June 1, 2018, 1:00pm at Tanza National Trade School - Guidance Office. Guidelines and Enclosure attached herewith.
7. All Education Program Supervisors and Public Schools District Supervisors are requested to monitor the conduct of the A & E Test and PEPT.



Republic of the Philippines  
**Department of Education**  
Region IV-A (CALABARZON)  
**Division of Cavite**  
Trece Martires City, Cavite



8. Immediate dissemination of this Memorandum is highly expected.

by: ELIAS A. ALICAYA, JR. Ed.D.  
OIC-Assistant Schools Division Superintendent  
for **CHERRYLOU D. DE MESA**  
Schools Division Superintendent





Republic of the Philippines  
**Department of Education**  
Region IV-A (CALABARZON)  
**Division of Cavite**  
Trece Martires City, Cavite



Enclosure No. 1 to the Division Memorandum No. \_\_\_\_, s. 2017

**EXECUTIVE COMMITTEE**

**CHERRYLOU D. DE MESA**  
Schools Division Superintendent

**DR. ELIAS A. ALICAYA JR.**  
OIC, Asst. Schools Division Superintendent

**DR. DIANE P. TOPACIO**  
OIC, Asst. Schools Division Superintendent

**DR. ELPIDIA A. BERGADO**  
Chief, CID

**IVAN BRYAN INDUCTIVO**  
OIC Chief, SGOD

**DR. EDUARDA M. ZAPANTA**  
EPS – Mathematics/ Division Testing Coordinator

**DR. ALLAIN B. ALVAREZ**  
SEPS, School Management Monitoring and Evaluation  
Division Testing- Coordinator

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PDSD, TRECE

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Principal, TMCES

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PSDS

**ESTER M. ZUÑIGA**  
**MYRNA AVINANTE**  
Chief Examiners

**FREDERICK DECENA**  
**JOANNE C. PACATANG**  
Room Supervisor



Republic of the Philippines  
**Department of Education**  
Region IV-A (CALABARZON)  
**Division of Cavite**  
Trece Martires City, Cavite



Trece Martires City Elementary School

**Room Examiners**

1. Cynthia Cadua
2. Verna Hermoso
3. Ana Marie D. Reyes
4. Imelda Arevalo
5. Nicholas B. Taccad
6. Rochel Bayot
7. Elizabeth Mira
8. Lydie Z. Digma
9. Basilisa Digma
10. Delia Poblete
11. Alma Acuna
12. Flormina Aure
13. Raciél D. Bognot
14. Ferdinand T. Iglesia
15. Ma. Rosalyn M. Pagtakhan
16. Bernadeth M. Dave
17. Carolina Fria
18. Liezel Bautista
19. Norita Vasques – Registering Clerk
20. Gina Menardo –  
Documentation/Certification
21. Trece Elem School Selected Teachers



Republic of the Philippines  
Department of Education  
Curriculum and Instruction Strand  
**Bureau of Education Assessment**  
(formerly National Education Testing and Research Center)



## ADVISORY

May 29, 2018

Relative to the forthcoming two respective schedules of the Philippine Educational Placement Test (PEPT) on June 2 and 10, the following differences are emphasized :

June 2	June 10
1. It is intended for regular administration for November, 2017.	1. It is a Special PEPT, in response of the DepEd in celebration of Independence Day on June 12.
2. Has a registration fee of Fifty (P50.00) pesos only	2. Without registration fee
3. Will use PT-42 Test Booklet	3. Will use PT 40/41 Test Booklet
4. Premier Logistics is the authorized Forwarder and assigned to deliver and retrieve the test materials	4. Ximex Delivery Express (XDE) is the authorized Forwarder tasked to deliver and retrieve the test materials.

For clarification and inquiries, kindly email at [bea.ead@deped.gov.ph](mailto:bea.ead@deped.gov.ph) or contact us at telephone number (02) 631-2589.

For your information and guidance.

  
**NELIA VARGAS-BENITO, Ph.D., CESO IV**  
Director IV 

Office of the Director: 631-69-21 (telefax), 631-25-88;  
Education Assessment Division: 631-25-89, 631-25-71  
Education Research Division: 631-25-91

Email: [bea.od@deped.gov.ph](mailto:bea.od@deped.gov.ph)  
DepEd Complex, Meralco Avenue, Pasig City



### Guidelines on the Use of PEPT Instrument for Validation Purposes

Pursuant to DepEd Order 55, s. 2016, the Philippine Educational Placement Test (PEPT) may be administered to the following:

1. Learners from schools without a government permit
2. Learners from nonformal and informal education programs
3. Learners who have incomplete or no record of formal schooling
4. Learners with back subjects
5. Learners who need grade level standards assessment
6. Learners who are overage for their grade levels

Testing personnel shall use the existing PEPT handbook in accomplishing item placement for examinees who are overage for their grade levels, need grade level standards assessment, and have incomplete or no record of formal schooling. On the other hand, for examinees from school without a government permit, with back subjects or who are qualified to retake one subject in a grade level from the previous PEPT administration, the table below shall be used.

Grade Level to be Validated	Proper Age	Test Item Numbers					No. of Items per Subject	Time Allotment
		Math	A.P.	Science	Filipino	English		
K	5	31-33	174-176	317-319	460-462	603-605	3	20 min
Grade 1	6	34-38	177-181	320-324	463-467	606-610	5	30 min
Grade 2	7	39-45	182-188	325-331	468-474	611-617	7	40 min
Grade 3	8	46-54	189-197	332-340	475-483	618-626	9	50 min
Grade 4	9	55-65	198-208	341-351	484-494	627-637	11	1 hr
Grade 5	10	66-78	209-221	352-364	495-507	638-650	13	1 hr & 10 min
Grade 6	11	79-93	222-236	365-379	508-522	651-665	15	1 hr & 20 min
Grade 7	12	94-110	237-253	380-396	523-539	666-682	17	1 hr & 30 min
Grade 8	13	111-129	254-272	397-415	540-558	683-701	19	1 hr & 40 min
Grade 9	14	130-150	273-293	416-436	559-579	702-722	21	1 hr & 50 min
Grade 10	15	151-173	294-316	437-459	580-602	723-745	23	2 hrs

**NOTE:** If the examinee's age is below the proper age for a given grade level to be validated, ask your LIS/BEIS officer if the examinee can be enrolled once he/she passed the test.



## Sample Cases

### Scenario 1

Case: An 8-year old learner, who is an incoming Grade 3, finished K and G-2 from a private school without DepEd recognition.

Test: PEPT for validation purposes

Test Items to be taken: K and G-2 test items

Item Placement:

Math	A.P.	Science	Filipino	English
31 to 33	174 to 176	317 to 319	460 to 462	603 to 605
39 to 45	182 to 188	325 to 331	468 to 474	611 to 617
Time Allotment: 60 minutes				

### Scenario 2:

Case: A student finished Grade 4 in a private school without DepEd recognition. She took PEPT for validation purposes on February 2018 and obtained the following results:

Grade Level	Math	A.P.	Science	Filipino	English
G-4	70	79	80	77	80

Test: PEPT for validation purposes

Test items to be taken: Since she only failed in ONE subject in a given grade level (G-4), she will only retake G-4 Math test items.

Item Placement:

Math	Time Allotment
55-65	12 minutes

**NOTE:** If an examinee failed in ONE subject only in a given grade level, he/she can retake that subject within six months per D.O. 55, s. 2016. Otherwise; he/she will take all subjects in that grade level.

### Scenario 3:

Case: A student finished K to G-4 from a private school without DepEd recognition. He took the PEPT for validation purposes on March 2018 and obtained the following results:

Grade Level	Math	A.P.	Science	Filipino	English
K	100	95	85	90	85
G-1	85	90	80	85	70
G-2	80	85	70	80	70
G-3	75	80	70	75	75
G-4	70	70	75	70	75

Test: PEPT for Validation Purposes

Test Items to be taken: G-1 English, G-3 Science, and all subjects for G-2 and G-4 levels.

## Item Placement:

Grade Level	Math	A.P.	Science	Filipino	English	Time Allotment
G-1					606 to 610	6 min
G-2	39-45	182-188	325-331	468-474	611-617	40 min
G-3			332 to 340			10 min
G-4	55-65	198-208	341-351	484-494	627-637	1 hr
Total Time Allotment						1 hr & 56 min

**NOTE:** Since he failed in more than ONE subtests for G-2 and G-4 levels, he need to retake all subjects for these levels.

## Reminders:

1. Combine all examinees who will take PEPT due to their back subject in one testing room and have another testing room/s for examinees who will take PEPT for validation purposes so as NOT to mix their answer sheets with that of examinees who will take PEPT for grade level placement.

2. Indicate in the ETRE the purpose of the test.

Republic of the Philippines DEPARTMENT OF EDUCATION BUREAU OF EDUCATION ASSESSMENT 2nd Floor, Bonifacio Bldg., DepED Complex, Meralco Avenue, Pasig City					
<b>ROOM EXAMINER'S TRANSMITTAL REPORT ENVELOPE (ETRE)</b> <i>(Brown Envelope)</i>					
Region: _____ Division: _____		Room No.: _____			
Name of School/Testing Center: _____		Testing Program: <span style="border: 1px solid black; border-radius: 50%; padding: 2px 10px;"> </span>			
Address of School: _____					
Street	Barangay	Municipality	Province/City		
<div style="display: flex; justify-content: space-between;"> <div>           ROOM NUMBER: _____            No. of Registrants: Male _____ Female _____ Total _____            No. of Actual Examinees: Male _____ Female _____ Total _____         </div> <div style="text-align: right;">           Example:  <b>PEPT for Validation Purposes</b> </div> </div> <ol style="list-style-type: none"> <li>1. Arrange the used Answer Sheets consecutively.</li> <li>2. Double check the number of used <b>SCANNABLE ANSWER SHEETS</b> and fill up the following:              Quantity of used AS: _____ Serial No. _____ to: _____</li> <li>3. Place inside this ETRE the following contents:               <ol style="list-style-type: none"> <li>3.1 Used Answer Sheets with Serial Numbers with serial numbers arranged consecutively</li> <li>3.2 One copy of the BEA Form 1 back to back with BEA Form 2</li> <li>3.3 Examiner's Narrative Report (Form 7)</li> <li>3.4 Time started and ended, copied from the board and signed by the Examiner.</li> </ol> </li> <li>4. Seal this ETRE with the DepED-BEA paper tape and sign across while still in the examination room.</li> </ol> <p style="text-align: center; font-weight: bold;">* DO NOT PUT UNUSED SCANNABLE ANSWER SHEET/S INSIDE THIS ENVELOPE.</p> <div style="display: flex; justify-content: space-between; margin-top: 10px;"> <div>SUBMITTED BY: _____</div> <div>_____</div> </div> <div style="display: flex; justify-content: space-between; margin-top: 5px;"> <div>Signature over Printed Name of Room Examiner</div> <div>School where the Examiner Teaches</div> </div>					

3. Make sure that all examinees have complete requirements to avoid pending of results.