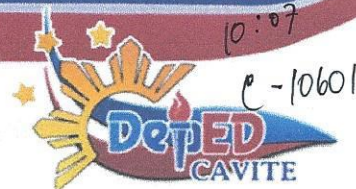




Republic of the Philippines  
**Department of Education**  
Region IV-A (CALABARZON)  
**Division of Cavite**  
Trece Martires City, Cavite



May 30, 2018

**DIVISION MEMORANDUM**  
NO. 157, s. 2018

**DIVISION ICT LABORATORY PREPARATION FOR SY 2018-2019**

To: OIC, Assistant Schools Division Superintendent  
OIC, Office of the ASDS  
Chief, Curriculum and Implementation Division  
OIC, Office of SGOD Chief  
All Education Program Supervisors  
All Public Schools District Supervisors  
All Elementary and Secondary School Heads  
All ICT Coordinators

1. In compliance with Regional Memorandum No. 292 s. 2018 entitled "**ICT Laboratory Preparation for SY 2018-2019**", all school ICT Coordinators are directed to facilitate the preparation of the e-classrooms before the opening of classes on June 4, 2018 and to submit the
  - a. Inventory and status of DCP
  - b. Quarterly DCP maintenance schedule

by accomplishing the link <https://tinyurl.com/DepEdCaviteDCPUpdates> on or before June 8, 2018.

2. Strict implementation of this memorandum is highly desired.

  
**HERRYLOU D. REPIA**  
Schools Division Superintendent